

**San Juan County Commission
Regular Meeting
April 21, 2020**

Chairman Fortner called the San Juan County Commission meeting to order on April 21, 2020 at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. James Cole gave the invocation and Chairman Pro-Tem Fortner led the Pledge of Allegiance. Total attendees present were:

CHAIRMAN	Jack L. Fortner
CHAIRMAN PRO-TEM	Jim Crowley
MEMBER	John T. Beckstead - VIA PHONE
MEMBER	GloJean Todacheene - VIA WEBX
MEMBER	Michael Sullivan - VIA PHONE
CLERK	Tanya Shelby
UNDERSHERIFF	Cory Tanner
COUNTY MANAGER	Mike Stark
ATTORNEY	Doug Echols
EMERGENCY MANAGER	Mike Mestas
PUBLIC WORKS ADMINISTRATOR	Nick Porell
FIRE CHIEF	John Mohler
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PUBLIC RELATIONS MANAGER	Devin Neeley

The following attended via phone or via WebX:

CHIEF DEPUTY TREASURER	Carol Taulbee
COUNTY ADMINISTRATIVE OFFICER	Fran Fillerup
DEPUTY ATTORNEY	Joe Sawyer
CHIEF FINANCIAL AND STRATEGY OFFICER	Jim Cox
DEPUTY FINANCE OFFICER	Kim Martin
CHIEF HUMAN RESOURCES OFFICER	Roberta Padilla
DEPUTY HUMAN RESOURCES OFFICER	Tara Martinez
ALTERNATIVE SENTENCING ADMINISTRATOR	Jennifer Mitchell
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Lier
CHIEF IS OFFICER	Keith Lund
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
BEHAVIORAL HEALTH SERVICES DIRECTOR	Su Hodgman

PRESS: Farmington Daily Times Hannah Grover

VISITORS: 8

Regular Meeting

Approval of Agenda

Mike Stark, County Manager, stated that there is no change to the agenda. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to approve the agenda as presented. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Consideration of Approval of Treasurer's Check Register for March 2020
2. Consideration of Approval of Finance Check Registers for March 2020
3. Consideration of Bid Renewal 18-19-18, Price Agreement for the Purchase of Traffic Marking Paint from Allstates Coatings Company, Gladewater TX
4. Consideration of Bid Renewal, 18-19-14, Price Agreement for the Purchase of Asphalt Emulsions and Associated Products to HollyFrontier Refining & Marketing, LLC of Albuquerque, NM
5. Consideration of Amendment to Employee Medical Benefit Plan due to COVID-19
6. Consideration of City of Aztec and City of Farmington FY2021 Animal Shelter Services Rates

A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Todacheene to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. **Consideration of Resolution #19-20-56, Proclaiming the Month of April as National County Government Month**

Devin Neeley, Public Relations Manager, explained that the National Association of Counties (NACO) has encouraged counties across the country to actively promote county government programs and services. National County Government Month is celebrated each April by the nation's counties to raise public awareness and understanding about the roles and responsibilities of county government and the theme for his year is: "Counties Matter." Mr. Neeley requested that San Juan County, along with other communities throughout our nation, showcase local area government by celebrating April 2020, as National County Government Month. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Sullivan to approve Resolution #19-20-56, Proclaiming the Month of April as National County Government Month. Upon voice vote this motion passed unanimously.

2. **Consideration of Approval of Resolution No.19-20-57, Proclaiming May 2020 as "Mental Health Awareness Month"**

Gretchen Potter, Mental Health Task Group Chair, requested that the Commission approve the proclamation declaring May 2020 as "Mental Health Awareness Month." The purpose is to raise awareness about the importance of positive mental health and demonstrate to the community a commitment to improving access to prevention, as well as treatment programs for mental and/or

substance use disorders. Greg Allen, Executive Director of San Juan Safe Communities Initiative announced that the Second Annual Masquerade Ball will be scheduled on a later date due to the current COVID restrictions. Ms. Potter stated that the Mental Health Task Group will continue meeting on a regular basis via Zoom and that a list of mental health resources is available on the San Juan County website. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to approve Resolution No.19-20-57, Proclaiming May 2020 as "Mental Health Awareness Month." Upon voice vote this motion passed unanimously.

3. Consideration of Approval of Funding Request for NM Mission of Mercy Event in September 2021 from HCAP Funds

Liza Lier, HCAP Manager, explained that in September 2013, San Juan County partnered with the New Mexico Dental Foundation for the first Mission of Mercy (MOM) event in San Juan County held at McGee Park. San Juan County provided \$100,000 in direct financial support from the HCAP program, plus in-kind support for the use of the McGee Park facility. It was reported that the 2013 event involved 1300 volunteers who helped to provide \$586,652 of dental treatment to 952 low-income and/or uninsured members of the San Juan County community. The NM Dental Foundation is here to request financial and in-kind support from San Juan County for the SJC 2021 Mission of Mercy (MOM) event scheduled for September 17-18, 2021. New Mexico MOM is a large-scale 2-day event providing free dental and medical care for children and adults. The 2021 event will consist of a 45-chair dental clinic, 60 triage and x-ray chairs; and this year will add a medical component and vision screenings. The 2021 event is anticipated to provide more than \$700,000 of dental, medical, and vision services to thousands of patients in the San Juan County community who might not otherwise have access to services. Dental services are provided by volunteer dentists, including many of our local dentists. The 2021 funding request is \$75,000 from HCAP Funds, waiver of fees for the McGee Park Facility, and in-kind support for a volunteer drive, PSA's and printing/signage. Dr. James Cole, DDS, presented a brief history of his dental career. Dr. Cole recognized and commended Dr. Jennifer Thompson, DDS, the NM Dental Association President and Patricia Rule, MOM Program Administrator through the NM Dental Association for their service. Staff requested approval, subject to the preparation of a service contract acceptable to all parties. Chairman Fortner stated that the feedback received from the community from the last event was positive. A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Crowley to approve the Funding Request for NM Mission of Mercy Event in September 2021 from HCAP Funds. Upon voice vote this motion passed unanimously.

4. Consideration of Notices of Intent to Adopt Ordinances Nos. 108, 109, 110, 111, and 112, Amending the Dedication of Gross Receipts Taxes in Ordinances 24, 25, 62, 45, and 60

Doug Echols, County Attorney, indicated that in the last two sessions, the State Legislature has made changes to the Gross Receipts and Compensating Tax Act (NMSA 1978, Sections 7-9-1 through -117) with HB479, cited as 2019 New Mexico Laws Chapter 274 and HB326, cited as 2020 New Mexico Laws Chapter 80. The New Mexico Taxation and Revenue Department will no longer designate gross receipts tax payments to the County and will now place them in the general fund. The amendments are as follows:

- A. Ordinance 108 amends Ordinance No. 24 which enacted a one-eighth (1/8) of one percent gross receipts tax, changing the dedication of half of the revenue from "the support of indigent patients who are residents of the County" to unrestricted.
- B. Ordinance 109 amends Ordinance No. 25 which enacted a one-eighth (1/8) of one percent gross receipts tax, changing the dedication of the revenue from "county environmental services" to unrestricted.
- C. Ordinance 110 amends Ordinance No. 62 which enacted a one-fourth of one percent (.25%) gross receipts tax, changing the dedication of the revenue from "county fire protection" to unrestricted.
- D. Ordinance 111 amends Ordinance No. 45 which enacted the third one-eighth of one percent (1/8%) increment gross receipts tax, changing the dedication of the revenue from "construction or operation of a multipurpose county juvenile detention facility" to unrestricted.
- E. Ordinance 112 amends Ordinance No. 60 which enacted the county correctional facility one-eighth of one percent (.125%) gross receipts tax, changing the dedication of the revenue from "operation of a county correctional facility" but to unrestricted.

Upon approval, the Notices of Intent to Adopt will be published in the Daily Times and the ordinances will be placed on the May 19, 2020 Commission meeting agenda for consideration at that time. The Commission asked various questions. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to approve the Notices of Intent to Adopt Ordinances Nos. 108, 109, 110, 111, and 112, Amending the Dedication of Gross Receipts Taxes in Ordinances 24, 25, 62, 45, and 60. Upon voice vote this motion passed unanimously.

5. Request to Authorize the County Manager to Award Bid 19-20-05, La Plata Fire Station #2 Addition/Renovation Bid 19-20-14 Construction of Valley Fire Station #3 and Bid 19-20-15 Sullivan, Road Fire Station District #9 Renovations

Diana Chapman, Chief Procurement Officer, indicated that the Purchasing Office opened Bid 19-20-14 Construction of Valley Fire Station #3 on April 16, 2020 and Bid 19-20-15 Sullivan Road Fire Station District #9 Renovations on April 15, 2020. Bid 19-20-05, La Plata Fire Station #2 Addition/Renovation is scheduled to open on April 30, 2020. These projects are funded through state grant funding and the bids must be awarded in order to meet the grant deadlines by May 15, 2020. Staff requested that the County Commission authorize the County Manager to award Bid 19-20-05 La Plata Fire Station #2 Addition/Renovation estimated cost of \$682,860.08, Bid 19-20-14 Construction of Valley Fire Station #3 estimated cost \$240,000, and Bid 19-20-15 Sullivan Road Fire Station District #9 Renovations estimated cost of \$240,000. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Sullivan to approve the Request to Authorize the County Manager to Award Bid 19-20-05 La Plata Fire Station #2 Addition/Renovation Bid 19-20-14 Construction of Valley Fire Station #3, and Bid 19-20-15 Sullivan, Road Fire Station District #9 Renovations. Upon voice vote this motion passed unanimously.

Report from County Manager

Mike Stark, County Manager, introduced Mike Mestas, Emergency Manager, to provide a COVID-19 update. Mr. Mestas gave the updated statistics on the virus:

- 1,971 cases currently in the State of New Mexico compared to 1,300 the previous week
- 58 deaths from COVID-19 statewide compared to 31 deaths the previous week
- 314 cases in San Juan County compared to 173 the previous week
- 17 deaths in San Juan County compared to 7 the previous week

The recent influx of cases is from the nursing homes and is being closely monitored by the County. Emergency Management is working to provide Personal Protection Equipment (PPE) to community partner agencies and the hospital. The Department of Health has provided a morgue trailer which is parked at the McGee Park on standby if needed. A daily update of the census of patients that are COVID positive at the San Juan Region Medical Center is located at www.sjmc.net for the community. The New Mexico Department of Health will be doing a free COVID drive-thru testing for the community sponsored by the National Guard on April 26-27, 2020 at McGee Park. Emergency Management is currently in the process of providing a homeless shelter in the City of Farmington. The Sobering Center is currently being used however an additional shelter is needed for COVID positive cases to prevent the spread among the homeless population.

Mike Stark reported the following:

- Two Sheriff Deputies and two volunteer firefighters were exposed to a COVID positive patient and have received negative test results.
- The population at the Adult Detention Center has been reduced to 277, the Juvenile Detention Center population is 18, and the Alternative Sentencing population is 21. To date there has not been any COVID positive cases in these facilities.
- The Census Update Leave reported that in San Juan County, 48% citizens have received invitations to respond to the Census. Those who live on the Navajo Reservation or have post office boxes did not receive an invitation to respond. They are usually contacted by a Census Bureau Employee which has been halted and will not resolve until mid-January. It has been requested that they do not go on-line to report until they receive their invitation. The deadline for responses and delivery has been extended.
- PRC will be meeting to discuss the replacement power resources with the closure of PNM
- Tom Havel, Warden, is retiring April 30, 2020. Mr. Stark commended Mr. Havel for his many years of service. Daniel Webb will be promoted to the position of Adult Detention Administrator on May 1, 2020.

Reports From Elected Officials And Department Heads

Undersheriff Corey Tanner gave an update on the Sasha Krouse case. A possible suspect has been identified and an arrest has been made.

Tanya Shelby, County Clerk, updated the Commission regarding the 2020 Primary Elections. Ms. Shelby stated that the health and wellness of the staff, poll workers, and the voters are top

priority. Voters in San Juan County are being encouraged to vote absentee this election. Ms. Shelby presented the following information:

- Beginning April 27, 2020 Absentee Applications will be mailed out to all eligible voters in the County who are registered either Democratic, Libertarian, or Republican.
- Early Voting begins on May 5, 2020 in the San Juan County Clerk's Office from 7:00 a.m. to 5:30 p.m. Monday thru Friday. Beginning Saturday, May 16 thru May 30 the additional four alternate early voting locations will be open. Those sites are the Farmington Museum at Gateway Park, Bloomfield Cultural Center, Shiprock Fire Station, and Newcomb Fire Station. The following procedures will be set in place for each early voting site:
 - Each site will be staffed with four poll workers.
 - Per the Governor's order, only one voter will be allowed in at a time
 - There will be precautionary measures taken: the floor will be taped to keep the 6 ft distancing, poll workers will be wearing personal protection equipment (masks, gloves, safety glasses), there will be plexiglass screens installed in front of the ballot on demand systems and the poll workers will take their temperature the beginning of each day.
 - Other precautionary measures are being considered to protect the voters
- There are currently 33 Voting Convenience Centers. A petition will be presented to the District Judge to reduce the Voting Convenience Centers to only 8 on Election Day with the same precautions as the Early Voting sites.

Nick Porell, Public Works Administrator, updated the Commission on the following:

- Road 5500 Bridge and the 5 Mile Bridge
- Waste Management will no longer have the single stream recycling plan at the transfer stations beginning May 1, 2020. They will only be accepting old corrugated cardboard products. Devin Neeley, Public Relations Manager, stated that Waste Management is announcing the change via social media, newspapers, and local KOB affiliates. Commissioner Todacheene requested that it be suggested that the radio stations be notified to announce the change as well.

Comments / Input From The General Public

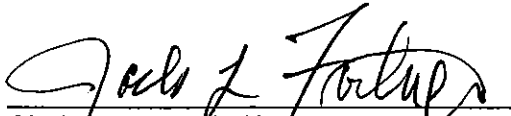
Debra Kaywood, via email, requested an update on the 5500 Bridge and late fees/penalties for property taxes during the pandemic. Mike Stark, County Manager explained that the fees for property taxes are regulated by the State and that there has not been any notification of change.

Adjourn


Being no further business, a motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Todacheene to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 5:03 p.m.

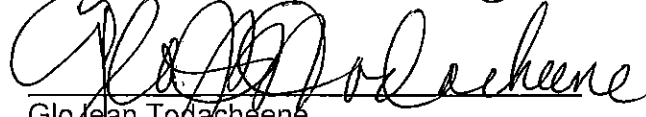
APPROVED THIS 5TH DAY OF MAY 2020

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:


Chairman Jack L. Fortner


Chairman Pro-Tem Jim Crowley

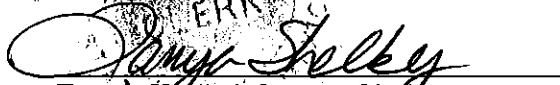

John T. Beckstead


Glojean Todacheene


Michael Sullivan



ATTEST:


Tanya Shelby, County Clerk