

San Juan County Commission Regular Meeting June 9, 2020

Chairman Fortner called the San Juan County Commission meeting to order on June 9, 2020 at 4:05 p.m. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Chairman Pro-Tem Crowley gave the invocation and Chairman Fortner led the Pledge of Allegiance. Those present were:

CHAIRMAN	Jack L. Fortner
CHAIRMAN PRO-TEM	Jim Crowley
MEMBER	John T. Beckstead- VIA WEBX
MEMBER	GloJean Todacheene- VIA WEBX
MEMBER	Michael Sullivan- VIA PHONE
CLERK	Tanya Shelby
UNDERSHERIFF	Cory Tanner
COUNTY MANAGER	Mike Stark
COUNTY ADMINISTRATIVE OFFICER	Fran Fillerup
ATTORNEY	Doug Echols
DEPUTY ATTORNEY	Joe Sawyer
PUBLIC WORKS ADMINISTRATOR	Nick Porell
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Lier

The following attended via phone or via WebX:

CHIEF DEPUTY TREASURER	Carol Taulbee
EMERGENCY MANAGER	Mike Mestas
CHIEF FINANCIAL AND STRATEGY OFFICER	Jim Cox
DEPUTY FINANCE OFFICER	Kim Martin
PARKS & FACILITIES ADMINISTRATOR	Daniel Hill
CHIEF HUMAN RESOURCES OFFICER	Roberta Padilla
CHIEF IS OFFICER	Keith Lund
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PUBLIC RELATIONS MANAGER	Devin Neeley
BEHAVIORAL HEALTH SERVICES DIRECTOR	Su Hodgman

VISITORS:

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Recognition of National Association of Counties Significant Achievement Award

Mike Stark, County Manager, announced that the National Association of Counties (NACO) awarded San Juan County with a National Achievement Award for our Clean Up San Juan Application. Sherice Snell, GIS Manager, developed an app to provide citizens an easy method for reporting illegal dump sites to San Juan County for clean-up by the Solid Waste Division of Public Works. The NACO

Achievement Awards program is in its 50th year of recognizing counties nationwide for innovative county government programs and San Juan County has been awarded eleven NACO achievement awards in those years. Mr. Stark reported the following statistics:

- To date, there have been 669 total downloads of the app
- 662 dump sites were reported via the app and 330 of those sites have been cleaned to date
- 189,000 pounds of materials have been taken to the landfill as a result of these efforts

Mr. Stark recognized Sherice Snell and the entire Solid Waste Division team on this prestigious award. Nick Porell, Public Works Administrator, recognized Sherice Snell for the development of the app and Matt Basinger, Solid Waste Manager for allocating resources. Chairman Fortner made various comments.

A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to call to order the Canvass Board Meeting. Upon voice vote, the motion passed unanimously.

Canvass Board

Tanya Shelby, County Clerk, reported to the Commission the results of the San Juan County Primary Election held June 2, 2020. There were 10,851 absentee voters, 4,075 early voters, and 5,802 voters on Election day. There were 250 provisional ballots issued; 10 were from early voting. Of those provisional ballots, 186 will be counted (66 Democrats, 119 Republican, 1 Libertarian) and 64 will not be counted due to the voter registration reflecting no major party affiliation. In the last Presidential election, there were 1,030 absentee voters, 3,689 early voters, and 9,687 voters on Election day. Ms. Shelby stated that amid the pandemic there was an overall increase of 6,322 voters as well as an increase of voters on the reservation. Ms. Shelby thanked the voters for exercising their rights during the pandemic, the San Juan County poll workers, the local post offices, the facilities who allowed elections to be held at their site, radio station, newspaper, the County staff for all of the assistance they provided, and the Clerk's Office staff. The Commission made various comments and commended Ms. Shelby and the Clerk's Office.

A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to adjourn the Canvass Board Meeting and call to order the Indigent Hospital Claims Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital Claims Board Meeting

1. Request for Approval of Health Care Claims
2. Approval of Minutes of May 5, 2020

The Indigent Hospital Claims Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to adjourn the Indigent Hospital Claims Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Mike Stark, County Manager, stated that there is one change to the agenda. Mr. Stark requested that New Business Item #1 be removed and placed on the July 7, 2020 Commission Meeting Agenda for consideration per the request of the developer, Mr. Harper. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Sullivan to approve the agenda as amended. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of Regular Meeting Minutes for May 19, 2020
2. Approval of Special Meeting Minutes for May 5, 2020
3. Approval of Treasurer Check Register for May 2020
4. Approval of Finance Check Registers for May 2020
5. Approval of Budget Adjustment #11-Resolution No 19-20-66
6. Renewal of Proposal No. 18-19-15, Medical Direction for Fire & Rescue Services to EMSDOCs, PC of Farmington, NM
7. Renewal of Proposal No. 18-19-16, Fire Support Services to Fireco, LLC of Aztec, NM
8. Renewal of Proposal No. 16-17-09, Comprehensive Inmate Medical, Mental Health or Pharmaceutical Care to Wellpath LLC
9. Renewal of Bid 17-18-24, Price Agreement for the Purchase of Warehouse Supplies to Various Vendors
10. DWI Grant Agreement #21-D-G-24 with DFA/LGD for operation of the local DWI program
11. Approval of the FY2021 DWI Planning Council Membership
12. Renewal of County Manager's Employment Agreement

A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Todacheene to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. **Consideration of Preliminary Plat for Cal-Stick Subdivision and Paving Variance**
Removed
2. **Consideration of Approval of Resolutions No. 19-20-63, 19-20-64, and 19-20-65, Supporting New Mexico DOT 2020/2021 Local Government Road Fund Award/Participation**

Nick Porell, Public Works Director, requested the approval of Resolutions 19-20-63, 19-20-64, and 19-20-65 to participate in the 2020/2021 New Mexico Department of Transportation Local Government Road Program. San Juan County received awards from New Mexico DOT in the amounts of \$82,667.00, \$126,232.00, and \$212,901.00 for participation in the NM DOT SP, SB and CAP programs respectively on May 28, 2020. Monies will be used for road improvements on various county roads. Roads included in each program and the associated length included in the attached

Resolutions. The County matching contribution is 25% (\$105,450.00) for participation in the program. A supporting Resolution is required for participation and commitment to funding the 25% match for each program to generate the agreements for signature. A motion was made by Chairman Pro-Tem Crowley seconded by Commissioner Sullivan to approve Resolutions No. 19-20-63, 19-20-64, and 19-20-65, Supporting New Mexico DOT 2020/2021 Local Government Road Fund Award/Participation. Upon voice vote this motion passed unanimously.

3. **Consideration of Approval of Modifications to San Juan Country Solid Waste Operational Hours**

Nick Porell, Public Works Director, requested approval to change the San Juan County Transfer Station Operational Policy for Transfer Station operational hours. The existing operation days and hours of the County's Transfer Stations are as follows:

- Shiprock Transfer Station- Sunday-Saturday from 8am-6pm
- Kirtland Transfer Station- Sunday-Saturday from 8am-6pm
- Lee Acres Transfer Station- Sunday-Saturday from 8am-6pm
- Cedar Hill Transfer Station- Sunday, Thursday-Saturday 8am-6pm
- Blanco Transfer Station- Sunday, Thursday-Saturday 8am-6pm
- La Plata Transfer Station- Sunday-Monday, Friday-Saturday 8am-6pm
- Hilltop Transfer Station- Sunday-Monday 9am-5pm
- Huerfano Transfer Station- Tuesday, Friday-Saturday 9am-5pm
- Sand Springs Transfer Station- Tuesday-Saturday 9am-5pm
- Lake Valley Transfer Station- Thursday-Saturday 9am-5pm
- Waterflow Transfer Station- Wednesday-Saturday 8am-6pm
- Upper Fruitland Transfer Station- Tuesday-Saturday 9am-5pm

The current operation plan includes twelve (12) full-time and one (1) part-time Transfer Station Attendants. Their service is supported by a support staff of administrators, technicians, and solid waste truck drivers. The County Commission approved rate changes for the disposal of Solid Waste at the August 27, 2019 meeting of the County Commission. The rate changes were expected to reduce the County General Fund Subsidy to the Solid Waste program from approximately \$573K annually to \$368K annually. Via current and immediate attrition of employees within the Solid Waste Division, additional operational changes are presented to the County Commission for consideration to further reduce said General Fund Subsidy while maintaining the existing quality of service. The operation plan for Transfer Stations as presented below reduces the needed Transfer Attendant Station staff by two (2) full-time employees (FTE) and will allow to maintain existing operations at high-volume facilities as well as providing weekend service at all the facilities to best accommodate the needs of the citizens. The operations plan proposed below includes the following changes from existing operations:

- Shiprock Transfer Station- No Changes in Operational Policy
- Kirtland Transfer Station- No Changes in Operational Policy
- Lee Acres Transfer Station- No Changes in Operational Policy
- Cedar Hill Transfer Station- Modify Operations from Th-Sun to Fri-Sat
- Blanco Transfer Station- Modify Operations from Th-Mon to Sun-Mon
- La Plata Transfer Station- Modify Operations from Fri-Mon to Sat-Sun
- Hilltop Transfer Station- Modify Operations from Sun-Mon to Sun
- Huerfano Transfer Station- Modify Operations from Tues, Fri-Sat to Sat

- Sand Springs Transfer Station- No Changes in Operational Policy
- Lake Valley Transfer Station- No Changes in Operational Policy
- Waterflow Transfer Station- Modify Operations from Wed-Sat to Th-Sat
- Upper Fruitland Transfer Station- No Changes in Operational Policy

The operational changes as presented above are intended to continue to provide a high level of solid waste service to the citizens of San Juan County. The annual salary and benefit package available to Transfer Station Attendant employees is estimated at \$43,883.77 as provided by the County Human Resource Department. The elimination of two (2) positions will result in a savings of \$87,767.54 in employee compensation and benefits. No layoff or furlough is proposed. The vacancies considered in the plan revision are presented by employee attrition. The reduction in staff will reduce the projected General Fund Subsidy of the Solid Waste program by \$87,767.54 to approximately \$280K. It is assumed that solid waste disposal volumes will remain the same though collection will be condensed. As such, trucking and disposal costs remain unchanged. Staff will continue to pursue opportunities and operational efficiencies to further reduce that subsidy. Upon approval changes will be implemented the week of July 5, 2020. The Commission asked various questions and comments. A motion was made by Commissioner Sullivan, seconded by Commissioner Todacheene to approve the Modifications to San Juan Country Solid Waste Operational Hours. Upon voice vote this motion passed unanimously.

4. **Consideration of Amendment and Restatement of San Juan County Employee Handbook, Ordinance No. 34**

Doug Echols, County Attorney, explained that the San Juan County Employee Handbook has been updated to clarify vacation forfeiture and other provisions. The Commission approved a Notice of Intent to Amend and Restate at the May 5, 2020 Commission meeting and the Notice was published in the Daily Times on Sunday, May 10, 2020. Originally, an emergency clause was added to the ordinance; however, due to the COVID pandemic, Mikes Stark, County Manager approved the forfeiture to be extended to the end of September and the clause was removed. The new Employee Handbook will go into effect on July 1, 2020 upon approval by the Commission. A redlined version showing changes in its entirety is available in the Legal Department and the redlined version is also available on the County's web page. Chairman Fortner opened the floor for a public hearing. There was no comment from the public. The Commission asked various questions. A motion was made by Commissioner Sullivan, seconded by Chairman Pro-Tem Crowley to approve the Amendment and Restatement of San Juan County Employee Handbook, Ordinance No. 34 with the emergency clause removed. Upon voice vote this motion passed unanimously.

5. **Consideration of 2nd Amendment to Memorandum of Understanding Between the Town of Kirtland, NM and San Juan County for Fire, Police and Road Maintenance Services**

Joe Sawyer, Deputy County Attorney, indicated that in 2015, the County and the Town of Kirtland had entered into a Memorandum of Understanding for the provision of police, fire, and road maintenance services by the County to Kirtland. The amendment changes the rate charged for fire and emergency services to a flat rate of \$60,000 per year, adds an administrative fee of 10% to each invoice, changes the agreement to an automatic annual renewal, and adjusts the Sheriff's Deputy and Record Technician salary to the current rate paid to these positions by the County. Commissioner Beckstead recused himself from discussion and voting on this item. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Sullivan to approve the 2nd Amendment to Memorandum of

Understanding Between the Town of Kirtland, NM and San Juan County for Fire, Police and Road Maintenance Services. Upon voice vote this motion passed unanimously.

6. Consideration of Approval to Submit an Economic Development Administration CARES Act Grant

Fran Fillerup, County Administrative Officer, explained that the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) provided the United States Department of Commerce Economic Development Administration (EDA) with \$1.5 billion for economic development assistance programs to help communities "prevent, prepare for, and respond to coronavirus." It is anticipated that the Austin EDA region which consists of five states (Texas, New Mexico, Oklahoma, Arkansas, and Louisiana) will receive \$150 million of the \$1.5 billion available nationally. In consulting with the NWNM Council of Governments, a successful application for New Mexico is expected to be in the \$1.91 million request range. These grant dollars are available on a first come, first distributed basis. The awards range from 80-100% grant. In keeping with the application guidelines provided from EDA, staff recommended the following projects for submission by the Commission:

- Installation of a generator for the Mc Gee Park Convention Center (identified alternate care site without backup emergency power)
- Installation of a generator for the Sheriff's Office (front line law enforcement agency who lacks backup emergency power to protect operational data and continuity of services)
- San Juan Regional Medical Center Building Fiber upgrade to accommodate additional telehealth services (front line health care service hub for Four Corners Region)

Staff recommended applying for CARES Act EDA funding in the amount of \$960,000 for the projects listed above and request commitment from the Commission of up to \$62,000 for the generator projects. San Juan Regional Medical Center has committed to cover up to \$320,000 for grant match associated with the telehealth upgrades. A motion was made by Chairman Pro-Tem Crowley seconded by Commissioner Todacheene to approve to Submit an Economic Development Administration CARES Act Grant. Upon voice vote this motion passed unanimously.

7. Consideration of Approval to Submit a RISE (Reach, Intervene, Support, and Engage) Grant Application to the New Mexico Behavioral Health Collaborative

Su Hodgman, Behavioral Health Services Director, requested to apply for continued funding to improve the Adult Detention Center (ADC) reentry services and healthcare diagnoses for incarcerated non-violent offenders. The RISE (Reach, Intervene, Support and Engage) Program, formerly known as the IDP (Intervention Demonstration Project) expands and enhances the framework to support Behavioral Health needs of the justice-involved population. RISE is a targeted, individualized intervention for incarcerated individuals with behavioral health, substance abuse, and co-occurring diagnoses, both during the time of incarceration as well as connecting them to resources and services as they transition back into their communities after release. Last year at any given time, approximately 50 of the most re-occurring detainees were served last year and this grant will allow continuation of this process. The available funding is expected to be in the range of \$250,000 to \$400,000 with no matching fund requirement and the application must be submitted by June 12, 2020. Ms. Hodgman explained that she will oversee case management with the Managed Care Organizations (MCO) as well as be a liaison between the County and NM Behavioral Health Collaborative. Ms. Hodgman explained that along with the funding, there are other requirements as follows:

- San Juan County is required to hire additional staff to support the scope of work. A Transitional Coordinator will assist with making outside connections for detainees easing the workload for ADC Administration and a Detention Officer to assist with detainee security/supervision
- The County will contract with WellPath for detention-based medical and mental health services (individual and group sessions) and assist in transition of inmates to offsite medical and mental health services upon release. WellPath requires additional professional and support staff critical to providing for mental health diagnostic and treatment services described within the RISE Intervention Plan/Service. Funding will be provided for under this grant. The additional staff will be:
 - o Licensed Mental Health Professional will perform the required Mental Health (MH)/Behavior Health (BH) Assessments, conduct individual sessions, and facilitate group sessions
 - o Two (2) Administrative Assistants will provide monitoring and reporting for BH and MH providers, manage files and charts, manage appointments for on-site MH/BH Provider, assist in tracking assessments, evaluations, and diagnostic services, and assist with data tracking and reporting.
- There is a required Quarterly Advisory meeting held in Santa Fe.

Chairman Crowley stated that this project aids the Stepping Up initiative and made various comments. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to approve the Consideration of Approval to Submit a RISE (Reach, Intervene, Support, and Engage) Grant Application to the New Mexico Behavioral Health Collaborative. Upon voice vote this motion passed unanimously.

Report from County Manager

Mike Stark reported the following to the Commission:

- The County has received recognition from the State for the Stepping Up initiative
- New Mexico Behavioral Health Collaboration which was created in 2004, has presented an opportunity for the County to apply for a grant that allows several state agencies and multiple resources across state government involved in behavioral health prevention, treatment, and recovery to work as one in an effort to improve mental health and substance abuse services in New Mexico. The application will be presented to the Commission for ratification at the July 7, 2020 meeting.
- McGee Park drive-in provided by Allen Theatres has had great success.
- Interim budget update

Mr. Stark requested that Mike Mestas present an update on Covid-19:

- 1,999 positive cases in San Juan County and 134 deaths to date
- Personal Protection Equipment (PPE) and Community needs continue to be in demand
- United Methodist Church of Aztec and Sun Glass have donated PPE to the County
- The Department of Health continues to test the community for COVID weekly

Reports From Elected Officials And Department Heads

Nick Porell, Public Works Administrator, gave an update on the Road 550 bridge.

Fran Fillerup, County Administrative Officer, updated the Commission regarding the Harvest Gold Subdivision Water System replacement.

Chairman Fortner expressed appreciation for Sheriff Ferrari and the San Juan County Sheriff's Department for their dedication to the community.

Chairman Pro-Tem Crowley commended the San Juan County Sheriff's Department for their continued dedication.

Devin Neeley, Public Relations Manager, gave an update on the recent Blood Drive and announced the second Blood Drive will be held on June 23, 2020 from 11am to 2pm and coronavirus antibody testing will also be available.

Commissioner Todacheene thanked Mike Stark for the delivery of burritos to the Navajo Medical Center.

Comments / Input From The General Public


None

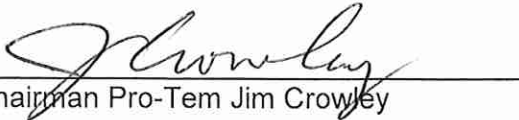
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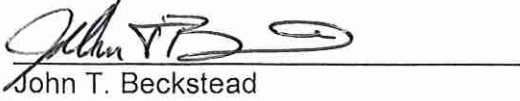
Being no further business, a motion was made by Commissioner Todacheene, seconded by Commissioner Sullivan to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 5:27 p.m.

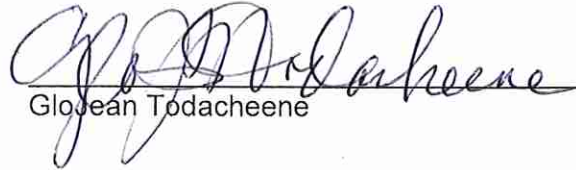
APPROVED THIS 7TH DAY OF JULY 2020

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:


Chairman Jack L. Fortner


Chairman Pro-Tem Jim Crowley


John T. Beckstead


Glojean Todacheene


Michael Sullivan

ATTEST:


Tanya Shelby, County Clerk

