

**San Juan County Commission
Regular Meeting
July 28, 2020**

Chairman Fortner called the San Juan County Commission meeting to order on July 28, 2020 at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Chairman Pro-Tem Crowley gave the invocation and Commissioner Beckstead led the Pledge of Allegiance. Those present were:

CHAIRMAN	Jack L. Fortner
CHAIRMAN PRO-TEM	Jim Crowley
MEMBER	John T. Beckstead
MEMBER	GloJean Todacheene- ABSENT
MEMBER	Michael Sullivan- VIA PHONE
UNDERSHERIFF	Cory Tanner
COUNTY MANAGER	Mike Stark
ATTORNEY	Doug Echols
DEPUTY ATTORNEY	Joe Sawyer
DEPUTY FINANCE OFFICER	Kim Martin
ADULT DETENTION ADMINISTRATOR	Daniel Webb
ADULT DETENTION CENTER DEPUTY ADMINISTRATOR	Brenna Cook
JUVENILE SERVICES ADMINISTRATOR	Traci Neff
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Lier
PUBLIC RELATIONS MANAGER	Devin Neeley
BEHAVIORAL HEALTH SERVICES DIRECTOR	Su Hodgman

The following attended via phone or via WebX:

CHIEF DEPUTY CLERK	Alyssa Kuhn
CHIEF DEPUTY TREASURER	Carol Taulbee
EMERGENCY MANAGER	Mike Mestas
CHIEF FINANCIAL AND STRATEGY OFFICER	Jim Cox
PARKS & FACILITIES ADMINISTRATOR	Daniel Hill
FIRE CHIEF	John Mohler
HOUSING EXECUTIVE DIRECTOR	Faye Anderson

VISITORS:

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A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to call to order the Indigent Hospital Claims Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital Claims Board Meeting

1. Request for Approval of Health Care Claims
2. Approval of Minutes of June 9, 2020.

The Indigent Hospital Claims Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to adjourn the Indigent Hospital Claims Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Mike Stark, County Manager, stated that there are two changes to the agenda. Item #2, Consideration of Approval of 2020 Byrne Memorial Justice Assistance (JAG) Grant Agreement is removed from New Business by request of Undersheriff Tanner and will be presented at the next Commission meeting. Item #4, Consideration of Approving the FY21 Final Budget-Resolution No. 20-21-07 in New Business will be presented by Kim Martin, Deputy Finance Officer. A motion was made by Commissioner Sullivan, seconded by Commissioner Beckstead to approve the agenda as amended. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of Regular Meeting Minutes for June 7, 2020
2. Consideration for Renewal of Bid 17-18-23, Cooperative Price Agreement for Fuel: Cardlock Facilities and Bulk Fuel Purchases to Western Refining Wholesale, LLC of Tempe Arizona
3. Consideration of East Culpepper Flats Regional Water Line Connection Project Grant Agreement-
Moved to New Business Item #2
 - A. NMED Grant Agreement #SAP 20-E2179-STB
 - B. Resolution No. 20-21-08
4. Consideration of San Juan Regional Medical Center Cooling Tower Project Grant Agreement
 - A. NMED Grant Agreement #SAP 20-E2182-STB
 - B. Resolution No. 20-21-09
5. Consideration of Approval of the FY20 Final Quarter Financial Report - Resolution No. 20-21-10

A motion was made by Commissioner Sullivan, seconded by Chairman Pro-Tem Crowley to approve the Consent Agenda as amended by moving Consent item #3 to New Business item #2.. Upon voice vote this motion passed unanimously.

New Business

1. Ratification of BHIZ-Behavioral Health Investment Zone Contract

Susan Hodgman, Behavioral Health Director, explained that the County had an opportunity to apply for the Behavioral Health Investment Zone grant through the New Mexico Human Services/Department of Behavioral Health Services Division. The grant was based on San Juan County's per per-capita of overdose rates, alcohol addiction, suicides and the lack of available resources for those with behavioral health, mental

health, and substance abuse. The grant application was awarded with a \$250,000 contract for FY 2021 and the opportunity to apply for the next 4 years for amounts of up to \$500,000 each year. The proposed budget for year one is outlined as follows:

*	Professional Salaries	\$12,000
*	Paraprofessionals	\$56,285
*	Technicians	\$52,583
*	SO Behavioral Health Officer	\$46,030
*	Contract Grant Writer	\$ 5,000
*	Employee Benefits	\$70,067
*	Supplies/Materials	\$ 2,200
*	Travel	\$ 5,760
Total for year one		\$249,925

The contract will allow San Juan County Behavioral Health Department to begin to address the gaps listed in the 2019 Behavioral Health Gap Analysis in a comprehensive manner. First year funds will be utilized to develop a Human Services Resource Center, which addresses the second suggested solution listed in the Gap Analysis to start the process of providing a full and comprehensive referral process for individuals seeking assistance with substance abuse/mental health issues. The grant includes a coalition of behavioral health providers, practitioners, and agencies that will meet regularly to focus efforts on addressing the remaining gaps. In the first year a Human Services Resource Center will be developed for citizens to contact peer mentors who will assist them in the process of identifying the services they need, the application process, understand the referral process, and how to contact the providers. Ms. Hodgman is currently seeking a location for the resource center, which is a requirement; however, due to the current COVID pandemic, services will temporarily be conducted remotely. For the following 4 years grant opportunities will allow for the group to initiate solutions to problems in a sustainable and collaborative manner. Chairman Fortner commended Ms. Hodgman in the preparation of the grant and application process. The Commission made various comments and asked questions. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to approve Ratification of BHIZ-Behavioral Health Investment Zone Contract. Upon voice vote this motion passed unanimously.

2. **Consideration of Approval of 2020 Byrne Memorial Justice Assistance (JAG) Grant Agreement- Removed and replaced**
2. **Consideration of East Culpepper Flats Regional Water Line Connection Project Grant Agreement- NMED Grant Agreement #SAP 20-E2179-STB and Resolution No. 20-21-08**

Mike Stark, County Manager, requested approval of Grant Agreement #SAP 20-E2179-STB with the New Mexico Environment Department for \$2,000,000 to acquire the rights of way to plan, design, construct, and water system improvements from the North Star system just north of Aztec to the East Culpepper Flats Mutual Domestic Water system located on Road 1350. The project is already at a 30% design standard with the engineers moving to 60%. A majority of the \$2,000,000 grant will be used for construction of the waterline. Mr. Stark also requested adoption of Resolution #20-21-08, which authorizes the assignment of authorized officers and agents. A motion was made by Commissioner Sullivan, seconded by Commissioner Beckstead to approve the East Culpepper Flats Regional Water Line Connection Project Grant Agreement- NMED Grant Agreement #SAP 20-E2179-STB and Resolution No. 20-21-08. Upon voice vote this motion passed unanimously.

3. Consideration of Contract with Santa Fe County for Guaranteed Bed Housing of Juvenile Detainees

Traci Neff, Juvenile Services Administrator, requested formal approval of a contract with Santa Fe County to provide housing of Santa Fe County juvenile detainees in San Juan County under a guaranteed bed days contract. San Juan County Juvenile Services is currently providing housing to Santa Fe County juveniles under a no-guaranteed bed contract. This contract was approved in March 2020. Through the new contract, San Juan County Juvenile Services will house juveniles from Santa Fe County in need of secure detention under a guaranteed bed contract (maximum 3 beds- 93 bed days per month). Santa Fe County will pay San Juan County the sum of \$225.00 per guaranteed bed day regardless of occupancy. San Juan County may make the beds available to other jurisdictions, provided that the guaranteed beds are made available to house detainees when needed by Santa Fe County. Total guaranteed annual amount will be \$251,000. Secure housing, supervision, meals, basic medical, education, programming, and mental health services as needed will be provided within this contract. Any medical care required outside of facility services will be paid for by Santa Fe County. Transportation will be arranged and provided by Santa Fe County at their expense. Staff is awaiting the final contract from Santa Fe County and approval is subject to an agreement acceptable to the Legal Department. The Commission made various comments and asked various questions. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to approve the Contract with Santa Fe County for Guaranteed Bed Housing of Juvenile Detainees. Upon voice vote this motion passed unanimously.

4. Consideration of Approving the FY21 Final Budget-Resolution No. 20-21-07

Kim Martin, Chief Financial and Strategy Officer, requested approval of the FY21 Final Budget which is due to the Department of Finance & Administration (DFA) by July 31, 2020 for approval. DFA will approve the final budget by September 1, 2020. Ms. Martin presented the following to the Commission:

- A balanced budget is presented due the assistance of the departments and elected officials in reducing operating costs without having to limit any services to the citizens
- 27 frozen positions through attrition over the last 3 to 4 months
- A second budget workshop was held on July 21, 2020 to review the interim budget and to assess any additional activity. The only change between workshop and the final budget presented is the addition of Bloomfield Fire Department which was approved during the interim budget.
- \$4,000 has been added to the Aztec Senior Center and Bloomfield Senior Center which have been providing services in unincorporated parts of the County which will cover cost of the transportation for delivery (219 Fund) which increases outside agencies budget by \$8,000
- Revenues total \$98,360,720
- Expenditures total \$122,961,698
- Budget meets the State required 3/12 General Fund with an estimated amount of \$7.4 million and the 1/12 Road Fund Expenditures with an estimated amount of \$465,000

Chairman Pro-Tem Crowley, requested discussion regarding funding to Desert View Family Counseling Services. Commissioner Crowley and Chairman Fortner suggested that the amount of Outside Agency funding for Desert View be reduced to \$25,000 and funding for Behavioral Services be increased by \$75,000. Chairman Pro-Tem Crowley asked to issue a Request for Proposal (RFP) addressing the gap analysis to measure the impact to the community. Rick Quevedo, Desert View Family Counseling Services CEO, explained the services that Desert View currently provides to the community per the request of Chairman Fortner. Chairman Fortner requested Staff complete the RFP process before the end of the year.

Mike Stark commended the departments and elected officials in their assistance in financial management with the current pandemic and budget reductions. Mr. Stark stated that there is a 16% reduction in the GRT and 40% reduction in Oil & Gas Equipment/Production from FY20. There have been 77 positions frozen or through attrition since 2010 and that the budget was balanced with cash reserves. Mr. Stark stated it would be prudent to begin preparing for FY22. With the closure of Public Service Company of New Mexico (PNM) there will be a loss in property tax and the recent pandemic has accelerated the reduction in non-residential property due the empty commercial buildings

Chairman Fortner stated that the Commission would prefer not to reduce services to the community or reduce employee staffing and requested that other revenues to compensate for the shortfalls be examined with the possibility of an GRT increase. Chairman Fortner expressed his concerns regarding the budget shortfalls.

The Commission asked various questions. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to approve the FY21 Final Budget-Resolution No. 20-21-07 as amended that Outside Agency Funding (under Health and Wellness) for Desert View Family Counseling be reduced to \$25,000 with an increase of \$75,000 in Behavioral Services and a RFP addressing the mental health gap analysis as well as an increase of \$4,000 to the Aztec and Bloomfield Senior Centers for a total of \$8,000. Upon voice vote this motion passed unanimously.

Report from County Manager

Mike Stark updated the Commission on the following:

- Thanked the Commission and staff for their support.
- Updated the Commission regarding the New Mexico Cares Act Funding and the application due date of August 7, 2020
- There is still COVID testing available regardless of symptoms.
- A school survey conducted for San Juan County employees revealed that 19% employees have school aged children across all four districts. A resource list of various childcare centers that can accommodate remote learning and possible county specific satellite sites to assist the employees during the pandemic will be provided.

Reports From Elected Officials And Department Heads

Daniel Webb, Adult Detention Administrator, introduced Brenna Cook, Adult Detention Deputy Administrator.

Chairman Pro-Tem Crowley thanked the Detention Center for their quick response in the recent riot situation at the Detention Center.

Traci Neff, Juvenile Services Administrator, updated the Commission regarding the Youth Homeless Demonstration Grant (YHDP) awarded to the County last year. There are 11 slots and 10 individuals have

been placed into housing provided through the United States Department of Housing and Urban Development (HUD). The program is a two-year program for the homeless ages 18-25 years.

Comments / Input From The General Public

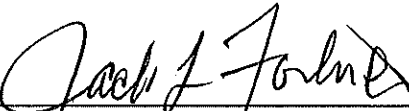
None

Adjourn

Being no further business, a motion was made by Commissioner Sullivan, seconded by Commissioner Beckstead to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 5:10 p.m.

APPROVED THIS 18TH DAY OF AUGUST 2020


BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:



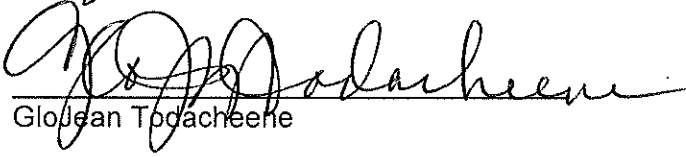
Chairman Jack L. Fortner



Chairman Pro-Tem Jim Crowley




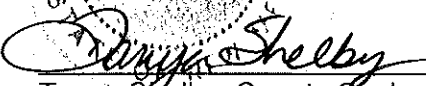
John T. Beckstead



Glojean Todacheene



Michael Sullivan

Tanya Shelby, County Clerk