

**San Juan County Commission
Regular Meeting
October 6, 2020**

Chairman Fortner called the San Juan County Commission meeting to order on at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Chairman Fortner gave the invocation and Commissioner Beckstead led the Pledge of Allegiance. Those present were:

CHAIRMAN	Jack L. Fortner
CHAIRMAN PRO-TEM	Jim Crowley
MEMBER	John T. Beckstead
MEMBER	GloJean Todacheene
MEMBER	Michael Sullivan
COUNTY MANAGER	Mike Stark
DEPUTY COUNTY MANAGER	Jim Cox
ATTORNEY	Doug Echols
DEPUTY ATTORNEY	Joe Sawyer
CHIEF FINANCIAL OFFICER	Kim Martin
DEPUTY FINANCE OFFICER	Travis Sisco
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Lier
SUBDIVISION REVIEW OFFICER	David Barnett

The following attended via phone or via WebX:

CHIEF DEPUTY TREASURER	Carol Taulbee
EMERGENCY MANAGER	Mike Mestas
PARKS & FACILITIES ADMINISTRATOR	Daniel Hill
CHIEF HUMAN RESOURCES OFFICER	Roberta Padilla
DEPUTY HUMAN RESOURCES OFFICER	Tara Martinez
FIRE CHIEF	John Mohler
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
PUBLIC RELATIONS MANAGER	Devin Neeley
BEHAVIORAL HEALTH SERVICES DIRECTOR	Su Hodgman

VISITORS:

8

A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Todacheene to call to order the Indigent Hospital Claims Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital Claims Board Meeting

1. Request for Approval of Health Care Claims
2. Approval of Minutes of September 1, 2020

Upon voice vote this motion passed unanimously.

The Indigent Hospital Claims Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to adjourn the Indigent Hospital Claims Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Mike Stark, County Manager, stated that there is one change to the agenda. New Business Line #9, Report on Inspection of Detention Center is removed from the agenda. A motion was made by Commissioner Todacheene, seconded by Commissioner Beckstead to approve the agenda as amended. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Consideration for Approval of Special Meeting Minutes for September 9, 2020
2. Consideration for Approval of Regular Meeting Minutes for September 15, 2020
3. Consideration for Renewal of Proposal 19-20-03, Volunteer Firefighters Insurance to the Walker Agency of Farmington, NM
4. Consideration for Approval of Resolution No. 20-21-17 for the Disposition of County Surplus
5. Consideration for Approval of Resolution No. 20-21-18 for the Disposition of County Surplus
6. Consideration of Approval for Memorandum of Agreement with New Mexico Dept. of Agriculture for "Nonnative Phreatophyte Removal and Riparian Restoration"
7. Consideration of FY21 Budget Adjustment-Bar #3-Resolution No. 20-21-21

A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Crowley to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. Presentation of Regional Broadband Study

Miriam Gillow-Wiles, Executive Director of the Colorado Council of Governments (SWCCOG), provided a presentation on the regional broadband study recently completed by NEO Connect in which San Juan County contributed \$15,000. NEO Connect conducted an engineering and capital cost estimate for development of a middle-mile fiber route connecting Cortez to Durango to northwest New Mexico. NEO provided a current assessment of the broadband landscape in

San Juan County which included an inventory of existing services, pricing, and availability of broadband service within the County also identifying gaps in service availability provided by the incumbent providers. The Commission asked various questions.

2. Behavioral Health Initiative Review

Susan Hodgman, Behavioral Health Director, provided an update to the Commission on the Behavioral Health Initiative. Ms. Hodgman reported the following:

- The Intervention Demonstration Project (IDP) grant for July 2019-June 2020 showed that there was success in recidivism as rearrests were minimal and 6 participants were placed in housing.
- RISE (Reach, Intervene, Support, Engage) grant is a collaboration with the State to provide targeted intervention services to incarcerated individuals within its detention center. Intervention services are provided to improve reentry services and behavioral healthcare diagnoses for incarcerated nonviolent offenders.
- BHIZ (Behavioral Health Investment Zone) grant allows the Mental Wellness Resource Center of San Juan County to be established which will create and provide a directory of behavioral health resources for the community. An opening ceremony will be held in November.
- The County has applied for an affiliation with the National Alliance on Mental Illness (NAMI). NAMI offers support groups for anyone dealing with mental illness and their families.
- A survey was sent to local practitioners, providers, and chapter houses in order to identify top behavioral needs within the County

The Commission asked questions and made various comments.

3. Consideration of Approval of Resolution No. 20-21-19, Authorizing a Hearing on Proposed San Juan County Subdivision Regulations and Appointing a Hearing Officer

Doug Echols, County Attorney, explained that the San Juan County Subdivision Regulations have not been updated or revised since 2006. Due to several revisions of State statutes and recommended changes in the County's 2018 Growth Management Plan Staff has drafted an updated version of the Subdivision Regulations. The next step in the process is to publish notice 30 days in advance of a public hearing to gather input from all interested parties, hold the hearing, and then a report on the hearing will be made to the Board of County Commissioners along with a request for action. Resolution No. 20-21-19 appoints County Attorney Doug Echols as Hearing Officer and authorizes him to give notice and then hold a hearing. A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Crowley to approve Resolution No. 20-21-19, Authorizing a Hearing on Proposed San Juan County Subdivision Regulations and Appointing a Hearing Officer. Upon voice vote this motion passed unanimously.

4. Consideration of Approval of Resolution No. 20-21-20: A Resolution Amending San Juan County Resolution No 18-19-43, Authorizing the Removal of Inventory Whose Cost is \$5,000 and Below From the County's Inventory System

Jim Cox, Deputy County Manager, stated that on January 22, 2019 the County Commission adopted resolution 18-19-43 which allowed County staff to remove inventory which cost was \$5,000 and under with the caveat that certain electronic equipment must still be tracked due to their 'walkability' or due to their storing of County public data that would be required to be cleaned under current New Mexico statute prior to disposal. The initial resolution included the County's Virtual Desktop Infrastructure devices (VDIs) because it was the unknown as to the value and data stored on each device at the time. The County has fully implemented the VDI project and it has been determined that each device does not store any data individually nor would function outside of the County's network; as a result it has been determined as unnecessary to continue to track and inventory each VDI annually. The Information Systems department has the ability to track the location of each VDI on their network. Staff requested the Commission amend resolution 18-19-43 to exclude VDIs from the finance capitalization and inventory requirements. All other items within resolution 18-19-43 shall remain in effect. The amendment of the original resolution will not impact any statutory requirement. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Todacheene to approve Resolution No. 20-21-20: A Resolution Amending San Juan County Resolution No 18-19-43, Authorizing the Removal of Inventory Whose Cost is \$5,000 and Below From the County's Inventory System. Upon voice vote this motion passed unanimously.

5. Request to Appoint Freeholders Committee

Joe Sawyer, Deputy County Attorney, stated that the County has received a petition to abandon a portion of Road 3500 in Flora Vista. Section 67-5-9 NMSA 1978 requires the County Commission to appoint a board of three freeholders (landowning citizens) to view the portion of the road to be abandoned and to file a written report with the County Clerk on the proposed abandonment. Staff recommended that the Commission appoint R. Thomas Dailey, Tom Yost, and Aaron Chavez to serve on the Freeholders Committee for the purpose of viewing the County Road. They have each agreed to accept the appointment. A motion was made by Commissioner Beckstead, seconded by Chairman Pro-Tem Crowley to approve to Appoint Freeholders Committee. Upon voice vote this motion passed unanimously.

6. Consideration of Authorization/Acceptance of SJRMC Lease Agreement

Doug Echols, County Attorney, stated that in accordance with the BHIZ grant and the County's collaboration with strategic partners, San Juan Regional Medical Center (SJRMC) has allowed use of their office structure located at 814 W. Maple for the purpose of beginning the Human Services Coordinating Center (tentatively named) to enable the Behavioral Health Department to coordinate with other behavioral health services for the community, as based on recommendations from the 2019 Behavioral Health Gap Survey. The lease agreement has been reviewed by the San Juan County Attorney and staff. The approximate size of the building is 2,400 square feet with approximately 5 single office spaces, a smaller conference room, and a reception area with parking in the front of the entrance. Covering cost of utilities was declined by SJRMC and that is estimated at \$300 per month, for a total of \$3,600 annually. The Commission asked various questions. A motion was made by Chairman Pro-Tem Crowley,

seconded by Commissioner Beckstead to approve the Authorization/Acceptance of SJRMC Lease Agreement. Upon voice vote this motion passed unanimously.

7. Consideration of Approval of a CARES Act Funds Administration Agreement with ECHO, Inc.

Jim Cox, Deputy County Manager, indicated that on September 10, 2020 the County received the fully executed CARES Act local funding agreement with the Department of Finance & Administration. Under this agreement the County was awarded \$2,042,500 which provides funding for costs that are 1) necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), 2) were not accounted for in the budget most recently approved as of March 27, 2020, and 3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020. Within the application to the State, the County identified that it would like to contract with the Economic Council Helping Others (ECHO) to assist with payments directly to individuals in need of rent, mortgage, utility, and unexpected funeral cost assistance who are unable to make payment due to COVID-19 related reasons during the timeframe specified above. Under this agreement ECHO would determine the eligibility of each individual to maintain compliance with the CARES Act and subsequently disburse funds accordingly. ECHO would invoice the County and the County would submit reimbursement to the State. Due to the cost of assisting with making these disbursements the agreement allows for a 5% administration fee which is deemed allowable under the state guidance. The agreement sets a maximum distribution of \$120,000 (including the admin fee) to those that are in dire need of assistance. ECHO feels that this amount, in conjunction with Farmington's estimated \$100,000 award, should be sufficient to meet the needs of the public for past due rent, mortgage, utility and unexpected funeral costs. As such management asks authorization to allow Mike Stark, County Manager, to sign the CARES Act Funds Administration Agreement with ECHO Inc. The Commission asked various questions. A motion was made by Commissioner Sullivan, seconded by Commissioner Todacheene to approve the CARES Act Funds Administration Agreement with ECHO, Inc. Upon voice vote this motion passed unanimously.

8. Consideration of Memorandum of Understanding with City of Farmington for Senior Center Funding

Mike Stark, County Manager, commented that the Northwest New Mexico Seniors Board made the decision to no longer serve as fiscal agent for State senior funding effective June 30, 2020. The City of Farmington was the collective area respondent to the Non-Metro NM Area Agency on Aging RFP and ultimately fiscal agent for any funds received. The allocation of funding from the State was calculated based on historical meal and transportation counts. The Blanco Senior Center was allocated \$28,021.19 while Lower Valley Senior Center received \$67,250.86. In addition, both centers will receive, via a separate agreement, CARES act funding totaling \$21,771.50. This brings total funding anticipated to be received for FY21 of \$117,043.55. The current budget for FY21 for Blanco and Lower Valley less estimated donations of \$17,000 and county contributions of \$26,015 is \$153,718. A budget adjustment will be necessary to cover the estimated difference of \$36,674.45 due to lack of a full funding request being met by the State. Staff recommended approval of the Memo of Understanding with the City of Farmington. The Commission asked various questions. A motion was made by Commissioner Todacheene,

seconded by Commissioner Beckstead to approve the Memorandum of Understanding with City of Farmington for Senior Center Funding. Upon voice vote this motion passed unanimously.

9. **Report on Inspection of Detention Center - Removed**

Report from County Manager

Mike Stark requested small businesses in the unincorporated parts of the County that have been affected by the COVID pandemic apply for the grant for Building Continuity Funds.

Reports From Elected Officials And Department Heads

Kim Martin, Chief Financial Officer, introduced Travis Sisco as the Deputy Finance Officer.

Commissioner Todacheene announced that the Navajo New Year began October 1st.

Commissioner Beckstead updated the Commission regarding his meeting with the Department of Interior regarding the promotion of outdoor recreation on Federal lands.

Comments / Input From The General Public

None

Closed Executive Session

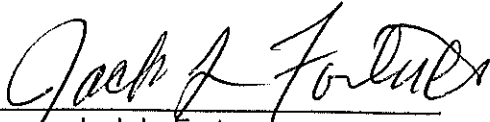
A motion was made by Commissioner Todacheene, seconded by Commissioner Sullivan to go into closed executive session to review the Sunray Park & Casino Lease. Upon voice vote this motion passed unanimously. Upon return a motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Todacheene to go back into open meeting. Upon voice vote this motion passed unanimously. Chairman Fortner stated that nothing other than what was stated in the motion to go into closed executive session was discussed.

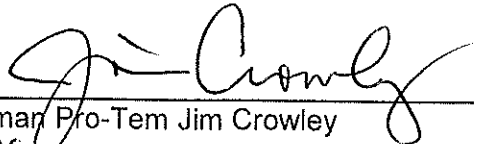
Adjourn

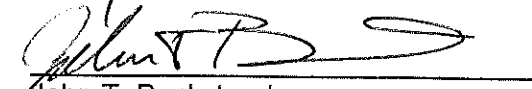
Being no further business, a motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Crowley to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 6:15 p.m.

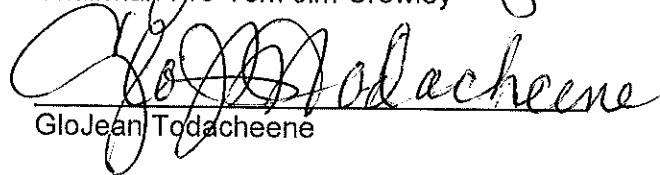
APPROVED THIS 10TH DAY OF NOVEMBER 2020


BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:

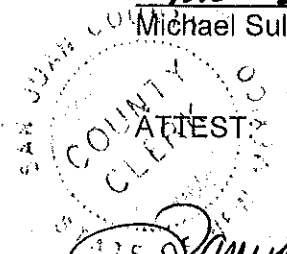

Chairman Jack L. Fortner



Chairman Pro-Tem Jim Crowley


John T. Beckstead


GloJean Todacheene


Michael Sullivan




Tanya Shelby, County Clerk