

San Juan County Commission Regular Meeting March 16, 2021

Chairman Pro-Tem Fortner called the San Juan County Commission meeting to order on March 16, 2021 at 4:05 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Commissioner Lanier gave the invocation and led the Pledge of Allegiance. Those present were:

CHAIRMAN	John T. Beckstead- VIA WEBEX
CHAIRMAN PRO-TEM	Terri D. Fortner
MEMBER	Steve Lanier
MEMBER	GloJean Todacheene
MEMBER	Michael Sullivan- VIA PHONE
UNDERSHERIFF	Cory Tanner
COUNTY MANAGER	Mike Stark
DEPUTY COUNTY MANAGER	Jim Cox
DEPUTY ATTORNEY	Joe Sawyer
RISK MANAGER	Cynthia Singleton
EMERGENCY MANAGER	Mike Mestas
CHIEF FINANCIAL OFFICER	Kim Martin
FIRE CHIEF	John Mohler
COMMUNITY DEVELOPMENT DIRECTOR	Michele Truby-Tillen
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PUBLIC RELATIONS & FILM MANAGER	Devin Neeley

The following attended via phone or via WebEx:

CLERK	Tanya Shelby
CHIEF DEPUTY TREASURER	Bryan Myers
PUBLIC WORKS ADMINISTRATOR	Nick Porell
ADULT DETENTION ADMINISTRATOR	Daniel Webb
PRESS: Farmington Daily Times	Hannah Grover
VISITORS:	8

Regular Meeting

Approval of Agenda

Mike Stark, County Manager, stated that there was one change to the agenda; Joe Sawyer will present New Business Item #4. A motion was made by Commissioner Todacheene, seconded by

Chairman Beckstead to approve the agenda as amended. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of Treasurer Check Register for February 2021
2. Approval of Finance Check Registers for February 2021
3. Approval for Regular Meeting Minutes of March 2, 2021
4. Renewal of Proposal 18-19-03 Re-Issue, Building Automated System Services to Farmington Heating & Metal of Farmington, NM
5. Approval for Application to the Law Enforcement Protection Fund (LEPF)

A motion was made by Commissioner Lanier, seconded by Commissioner Todacheene to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. Priority Based Budgeting Program Update

Eric Keck, ResourceX VP of Customer Success, explained that Priority Based Budgeting is a management tool which is used by organizations to create long-term stability by evaluating how resources are used and how they align with the priorities of the community. Mr. Keck highlighted the following:

- Data layers are program inventory, program costing, identifying results, program scoring, and application of the data collected
- Data is used for budgeting, management decisions, COOP planning, employee onboarding, grant applications, program mapping, benchmarking, professional accreditation, and bond rating
- Priority Based Budgeting is a management decision making tool which assists in reallocation of resources to align with community needs

Jim Cox, Deputy County Manager, stated that the County implemented the priority based budgeting concept in 2014 to assess the desired results of a community in comparison to the programs the County was currently offering as well as evaluate how impactful those programs are in achieving the desired outcomes. Staff and elected officials began updating this model in November 2020 using the County's 2020 fiscal year activity which was fully completed in February 2021. This data will be utilized by elected offices and department heads as they commence their 2022 fiscal year budgets. The Commission had various questions.

2. Consideration Authorizing Chairman Beckstead to Sign the US Treasury Certification as Required Under the American Rescue Plan of 2021

Jim Cox, Deputy County Manager, indicated that on March 18, 2021 President Biden signed The American Rescue Plan Act of 2021. Under the Rescue Plan, all counties within the United States will receive direct federal aid totaling \$65.1 billion for COVID 19 response and recovery efforts

including county revenue replacement for lost revenues directly related to the pandemic. The U.S. Department of Treasury will oversee the disbursement and reporting on use of funds up to the spending deadline date of December 31, 2024. The National Association of Counties (NACO) estimates San Juan County will receive \$24 million in direct aid based on the required allocation by population and will be disbursed in two installments; the first 50% installment will be deposited within 60 days after enactment and the last 50% installment will be deposited no earlier than 12 months after the first payment and not final until signed by the President. Due to the federal nature and stipulations of the Rescue Plan, any payment received will be held until official and final guidance is released by the U.S. Treasury Department on allowable use of funds. This will ensure compliance and avoid any required repayment of funds found by the Treasury Department. Staff would subsequently bring to the Commission for approval a plan for full spending of the allotted portion by the federal deadline. According to a March 7th NACO analysis, all local governments are required to provide the US Treasury with a certification signed by an authorized officer. Staff requested the Commission to authorize Chairman Beckstead to sign the certification when it becomes available. A motion was made by Commissioner Sullivan, seconded by Commissioner Todacheene to approve Authorizing Chairman Beckstead to Sign the US Treasury Certification as Required Under the American Rescue Plan of 2021. Upon voice vote this motion passed unanimously.

3. Northwest NM Council of Governments Update

Evan Williams, Northwest New Mexico Council of Governments (NWNMCOG) Executive Director, introduced Billy Moore, NWNMCOG Chairman. Mr. Williams provided the following update on NWNMCOG :

- Over 235,000 people are supported in San Juan, McKinley, and Cibola counties which is a region of over 15,000 square miles
- Programs include: Economic Development, Transportation Planning, Local Government Services, and Environment Planning
- FY2021 highlights include:
 - Trail of the Ancients Byway Destination
 - Brownfields
 - Regional Infrastructure Capital Improvement Plan (ICIP) submitted
 - Economic Development Administration Projects
 - San Juan Medical Broadband Redundancy
 - Revolving Loan Fund
 - POWER III
 - National Development Council
 - Opportunity Zone Marketing Piece
 - Community Development Block Grant
 - Americorps*VISTA
 - Aztec OutRec Epicenter
 - Zuni Mountain Trail Partnership
- Goal is to bring communities together by seeing potential from a different point of view

Mike Stark commended the Council of Governments for the way they have advocated on behalf of the region and the County. The Commission asked various questions.

4. **Consideration of Notice of Intent to Amend Ordinance No. 58, the Flood Damage Prevention Ordinance**

Joe Sawyer, Deputy County Attorney, explained that Michele Truby-Tillen was recently promoted from Floodplain Manager in the Emergency Management Department to Community Development Director and will be continuing as the Certified Floodplain Manager, Community Rating System Coordinator, and San Juan County's Floodplain Program Administrator. The change in Article IV Section A of the Ordinance names the Community Development Director as the Floodplain Administrator, completing the transfer of the Floodplain Management Program from the Office of Emergency Management to Community Development. If approval of the Notice of Intent to Amend Ordinance No. 58 is given, publication will be scheduled by the Legal Department and the Amendment will be placed on the April 6, 2021 Commission meeting agenda for adoption. A motion was made by Commissioner Sullivan, seconded by Commissioner Todacheene to approve the Notice of Intent to Amend Ordinance No. 58, the Flood Damage Prevention Ordinance. Upon voice vote this motion passed unanimously.

5. **Consideration of Request for Special Meeting for Renewal of Property/Casualty Insurance (Under RFP 17-18-05)**

Cynthia Singleton, Risk Manager requested a special meeting to discuss renewal options for property and casualty insurance for San Juan County. RFP 17-18-05 was awarded to Kysar/Millennium/Leavitt Insurance Agency (K/M/L) for brokerage services to procure insurance coverages for San Juan County. The policy period is to begin March 31, 2021 ending March 31, 2022. Several bids have been received and reviewed however, it would be in the County's interest to defer a decision while waiting for closure of the current Legislative session and open bills that may affect limits/retention offers. The Commission approved a Special Meeting on March 30, 2020 at 12:00 p.m. for review and discussion. A motion was made by Commissioner Sullivan, seconded by Commissioner Todacheene to approve the Request for Special Meeting for Renewal of Property/Casualty Insurance (Under RFP 17-18-05). Upon voice vote this motion passed unanimously.

Report from County Manager

Mike Stark reported the following:

Staff continues to follow the legislative session which will end on Saturday, March 20th, at noon.

The County is currently seeking information and confirmation regarding Arizona Public Service Co (APS) Power Plant reported seasonal schedule.

The County is currently in green status. On Monday there were 0 COVID-19 cases and 0 deaths reported; today there were 2 positive cases reported.

Reports From Elected Officials And Department Heads

Mike Mestas, Emergency Manager, indicated that vaccination efforts continue and are the main priority. San Juan County is currently at a 36.2% vaccine rate for a total of 35,149.

Mr. Mestas announced that Saturday, March 27 there will be a Household Hazardous Waste Collection Event beginning at 9:00 a.m. to 1:00 p.m. at the San Juan County Administrative Building parking lot.

Kim Martin, Chief Financial Officer, reported current revenues and expenditures to the Commission.

Michele Truby-Tillen, Community Development Director, explained that she is monitoring the legislative session regarding risk ratings for flood insurance in the County.

Commissioner Todacheene requested that a congratulatory letter be written to Debra Haaland, United States Secretary of the Interior.

Comments / Input From The General Public

None

Adjourn

Being no further business Chairman Pro-Tem Fortner adjourned the meeting at 6:00 p.m.

APPROVED THIS 6TH DAY OF APRIL 2021

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:



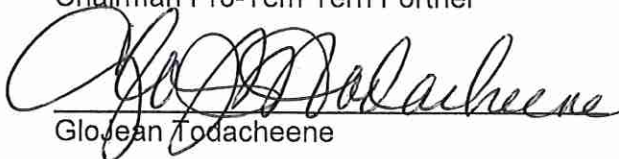
Chairman John T. Beckstead



Chairman Pro-Tem Terri Fortner



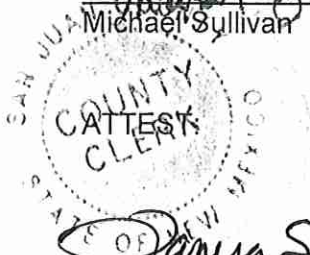
Steve Lanier



Glojean Todacheene



Michael B. Sullivan



Tanya Shelby, County Clerk