



SAN JUAN COUNTY

TRANSFER STATION OPERATIONAL POLICY

May 2005

PREFACE

THE SAN JUAN COUNTY TRANSFER STATION OPERATIONAL POLICY was adopted by the Board of County Commissioners of San Juan County, New Mexico on May 17, 2005, first revised by the Board on July 26, 2005, revised by the Board September 7, 2005.

THE SAN JUAN COUNTY TRANSFER STATION OPERATIONAL POLICY is a policy of the elected body of the Board of County Commissioners of San Juan County, New Mexico. Anyone may propose amendments to this policy by addressing such a request to the San Juan County Manager at 100 South Oliver Drive, Aztec, New Mexico, 87410.

REVISIONS

(EFFECTIVE DATES)

Original Passage.....	May 17, 2005
First Revision.....	July 26, 2005
Second Revision.....	September 7, 2005
Third Revision.....	June 7, 2011
Fourth Revision.....	August 27, 2019
Fifth Revision.....	July 5, 2020

SAN JUAN COUNTY TRANSFER STATION OPERATIONAL POLICY

SECTION 1. GENERAL PROVISIONS AND PURPOSE. ---

The purpose of this document is to establish operational procedures for the environmentally-acceptable, economical, orderly and safe operation of San Juan County transfer stations. This policy is designed to be a guide to better serve the residents of San Juan County.

SECTION 2. APPLICABILITY. ---

This document applies to all patrons and employees at the transfer stations located within San Juan County, New Mexico.

SECTION 3. USERS. ---

A. Authorized

- Transfer stations are available for San Juan County residential use at in-County rates. Users may be asked to provide proof of residency.
- Transfer stations are available for use by non-residents at out-of-County rates.

B. Prohibited (All prohibited users will be directed to the San Juan County Regional Landfill and assessed the proper disposal fee.)

- Commercial haulers.
- Construction or demolition companies or individuals.
- Commercial businesses.

C. Disposal Fees

- The San Juan County Manager shall have the authority to impose and adjust disposal fees as necessary at San Juan County Transfer Stations and the Regional Landfill.
- Current fee structure (effective August 27, 2019)
 - San Juan County Residents
 - \$1/Bag Fee for 33 Gallon bags) up to 2 Bags
 - Loads in Excess of 2 Bags up to a Half Load (1.5 CY) will be Charged \$5
 - Loads in Excess of a Half Load (1.5 CY) up to a Full Load (3 CY) Will be Charged \$9
 - \$2/Tire up to 4 Tires
 - Refrigerators or small appliances accepted free of charge
 - Non-Residents
 - \$9 minimum charge up to 1 C.Y.
 - \$9/additional C.Y. up to 3 C.Y. (\$27 maximum charge)
 - \$5/Tire up to 4 Tires
 - No refrigerators or small appliances accepted

SECTION 4. SAFETY GUIDELINES. ---

In order to provide for the safety of the patrons and employees, the following guidelines will be enforced.

- A. Individuals using the stations must follow the direction of the station attendant in order to maintain a safe traffic flow to the appropriate disposal container.
- B. Individuals will remain in their vehicles until they receive instructions from the attendant.
- C. Children and pets must remain in the vehicle.
- D. Loads must be secured (tarped).
- E. No scavenging will be permitted.
- F. Maximum speed limit within the station is ten (10) mph.
- G. The station attendant may refuse service, or access to the facility, for anyone failing to comply with operational rules or abusive behavior toward station attendant or other patrons.

SECTION 5. LIMITATIONS. ---

- A. Customers may dispose of up to three (3) cubic yards of waste material per day. A trailer 8' x 6' x 2' or a long wide bed pickup, level full, holds an estimated three (3) cubic yards.
- B. Extra long trailers may be directed to the landfill.
- C. Residents may dispose up to four (4) tires per month.
- D. Patrons are responsible for cleaning up any debris that falls on the ramp as they unload.
- E. It is not the responsibility of the station attendants to assist with unloading.

SECTION 6. ACCEPTABLE WASTE. ---

- A. Residential household trash.
- B. Paper goods.
- C. Cardboard boxes (flattened).
- D. Cans.
- E. Glass.
- F. Old clothing.
- G. Yard waste.
- H. Weeds.
- I. Small tree branches (five (5) foot lengths maximum).
- J. Cold ashes, if station has ash bins.

SECTION 7. UNACCEPTABLE WASTE. --- (Note: Items A through G listed below can be disposed of through the Household Hazardous Waste Collection Program held in the Spring and Fall each year.)

- A. Liquid waste (any kind).
- B. Pesticides.
- C. Used motor oil

- D. Antifreeze.
- E. Grease.
- F. Paint (lead based).
- G. Auto/equipment batteries.
- H. Smoldering ashes.
- I. Dead animals or animal parts.
- J. Toxic waste.
- K. Medical waste.
- L. Appliances containing Freon or Freon-type substances.
- M. Large trees or tree branches in excess of five (5) feet in length.
- N. Commercial/business waste.
- O. Construction or demolition debris.
- P. Truck or equipment tires.

SECTION 8. TRANSFER STATION SITES AND HOURS OF OPERATION. ---

All Transfer Station locations are closed for the following holidays: New Years Day, Presidents Day, Memorial Day, 4th of July, Labor Day, Thanksgiving, and Christmas

Regular Hours of Operation

Blanco Compactor Station- 35 CR 4460; 632-3062; Sun-Mon, 8 A.M. to 6 P.M. Closed Tues-Sat

Cedar Hill Compactor Station- 2 CR 2391; 334-7328; Fri-Sat, 8 A.M. to 6 P.M. Closed Sun-Thurs

Hilltop Transfer Station-28 CR 7100; 330-8903; Sun 8 A.M. to 6 P.M. Closed Mon-Sat

Huerfano Transfer Station- 12574 Hwy 550; 320-8352; Sat 8 A.M. to 6 P.M.; Closed Sun- Fri

Kirtland Compactor Station- 141 CR 6500; 598-9472; Mon-Sun, 8 A.M. to 6 P.M.

La Plata Transfer Station- 5 CR 1330; 326-3454; Sat-Sun 8 A.M. to 6 P.M. Closed Mon-Fri

Lake Valley Transfer Station- 57 CR 7760; 320-3055; Thu-Sat, 9 A.M. to 5 P.M., Closed Sun-Wed

Lee Acres Compactor Station- 31 CR 5500; 632-8808; Mon-Sun 8 A.M. to 6 P.M.

Sand Springs Transfer Station- Corner of N5 & Hwy 491, 32 miles South of Shiprock; 320-0553; Tue-Sat, 9 A.M. to 5 P.M.; Closed Sun-Mon

Shiprock Compactor Station- NE Cortez Highway; 320-0395; Mon-Sun 8 A.M. to 6 P.M.

Upper Fruitland Compactor Station- 3 Miles South of Nenahnezad School; 320-0711; Tue-Sat, 9 A.M. to 5 P.M.; Closed Sun-Mon

Waterflow Compactor Station- 3574 Hwy 64; 598-5494; Thurs-Sat, 8 A.M. to 6 P.M.; Closed Sun-Wed

Transfer Station Locations

