

**San Juan County Commission  
Regular Meeting  
May 25, 2021**

Chairman Beckstead called the San Juan County Commission meeting to order on May 25, 2021 at 4:03 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Chairman Beckstead gave the invocation and Mike Stark led the Pledge of Allegiance. Those present were:

CHAIRMAN	John T. Beckstead
CHAIRMAN PRO-TEM	Terri D. Fortner
MEMBER	Steve Lanier
MEMBER	GloJean Todacheene
MEMBER	Michael Sullivan-VIA PHONE
CLERK	Tanya Shelby
SHERIFF	Shane Ferrari
UNDERSHERIFF	Cory Tanner
COUNTY MANAGER	Mike Stark
DEPUTY COUNTY MANAGER	Jim Cox
DEPUTY ATTORNEY	Joe Sawyer
RISK MANAGER	Cynthia Singleton
EMERGENCY MANAGER	Mike Mestas
CHIEF FINANCIAL OFFICER	Kim Martin
PARKS & FACILITIES ADMINISTRATOR	Daniel Hill
FIRE CHIEF	John Mohler
DEPUTY FIRE CHIEF	Chris Cardin
COMMUNITY HEALTH & SOCIAL SERVICES DIRECTOR	Liza Gomez
COMMUNICATIONS DIRECTOR	David Ripley
CHIEF IS OFFICER	Keith Lund
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PUBLIC RELATIONS & FILM MANAGER	Devin Neeley

The following attended via phone or via WebEx:

CHIEF DEPUTY CLERK	Alyssa Kuhn
CHIEF DEPUTY TREASURER	Bryan Myers
PUBLIC WORKS ADMINISTRATOR	Nick Porell

VISITORS: 30

**Regular Meeting**

**Approval of Agenda**

Mike Stark, County Manager, stated that there are no changes to the agenda. A motion was made by Commissioner Todacheene, seconded by Commissioner Sullivan to approve the agenda as presented. Upon voice vote this motion passed unanimously.

### **Consent Agenda**

1. Approval of May 4, 2021 Regular Meeting Minutes
2. Approval of May 11, 2021 Special Meeting Minutes
3. Approval of FY21 Budge Adjustment #13- Resolution #20-21-67
4. Approval of April 2021 Treasurer Check Register
5. Approval of April 2021 Finance Check Registers
6. Approval of Renewal of Bid No 18-19-18, Price Agreement for the Purchase of Traffic Marking Paint from Allstates Coatings Company of Gladewater, Texas.
7. Approval of Renewal of Bid No 17-18-24, Price Agreement for the Purchase of Warehouse Supplies from Various Vendors.
8. Approval of First Amended Local Economic Development Participation Agreement for PESCO and Second Amendment to the Intergovernmental Agreement between the New Mexico Economic Development Department and San Juan County
9. Consideration for Renewal of Proposals 19-20-21, Employee Benefits Program Administration -(Major Medical & 19-20-22, Major Medical Aggregate and Specific Stop-Loss Insurance) to Tall Tree Administrators and Sun Life Financial

A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Lanier to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

### **New Business**

#### **1. Consideration of Adoption of Fireworks Proclamation**

John Mohler, County Fire Chief, requested adoption of a proclamation concerning the drought and temporary fireworks resolution. Joe Sawyer, Deputy County Attorney, stated that the National Weather Service as well as the US Department of Agriculture have published their respective drought projections, which shows the majority of San Juan County in Extreme and Exceptional Drought. A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Fortner to open a public hearing regarding Consideration of Adoption of Fireworks Proclamation and accept the drought exhibits. Ellen Hout, a member of the Riverside Community, spoke in support of the fireworks resolution. Daniel Burnham, Burnham Bros Fireworks, thanked the fire department for including him in the discussion of what is included in the restriction and had examples of the fireworks. John Mohler, County Fire Chief, explained that this is a temporary restriction and would be communicated to the firework stands by the fire department. Various comments and questions were made by the Commission. Chairman Beckstead declared the public hearing closed. A motion was made by Commissioner Sullivan, seconded by Commissioner Todacheene to approve Adoption of Fireworks Proclamation. Upon voice vote this motion passed unanimously.

**2. Consideration of Resolution No. 20-21-66, Approving Bond Documents for 201LC 8me LLC and 309SJ 8me LLC Industrial Revenue Bonds**

David Buchholtz, San Juan County Bond Counsel, explained that on April 20, 2021, the San Juan County Commission approved Ordinances No. 117 and 118 authorizing the issuance of industrial revenue bonds to 201LC 8me LLC and 309SJ 8me LLC (the "Project Companies"). The Ordinances provided that the Commission would approve the revised lease agreements, revised indentures, the revised bond purchase agreements, and the revised sublease agreements by resolution. These agreements are now drafted and revised to the satisfaction of the Project Companies and San Juan County bond counsel and need Commission approval through this resolution. The resolution provides that these documents may be executed by the Chairman of the County Commission, the Chairman Pro-Tem, or the County Manager. The resolution further provides that these same individuals are authorized to approve technical changes to the various documents. Kelsey Jonah, Development Manager with 8minute Solar Energy, stated that she appreciated the County's support of the project. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Sullivan to approve Resolution No. 20-21-66, Approving Bond Documents for 201LC 8me LLC and 309SJ 8me LLC Industrial Revenue Bonds. Upon voice vote this motion passed unanimously.

**3. Consideration of Approval of Scope of Work for RISE Grant FY2022**

Liza Gomez, Community Health & Social Services Director, explained that the RISE Grant funds the Adult Detention Center (ADC) Behavioral Health interventions for the top 50 utilizers with substance abuse and co-occurring diagnosis during incarceration; connecting them to supportive resources and services as they transition back into the community. A new component with funding is the implementation of a prescription program for inmates transitioning to residential treatment as a condition for release directly from ADC.

- This one-year award is \$430,000; \$350,000 to support RISE Activities and \$80,000 to support the new Prescription program.
- There is no matching dollars requirement
- The grant begins July 1<sup>st</sup>, 2021.
- The grant funds a new civilian Case Manager/Care Coordinator to assist the Transitional Navigator at ADC and a Peer Mentor to operate from the Mental Wellness Resource Center to assist clients with learning recovery and life skills and developing a supportive recovery network.
- San Juan County will contract with an agency for detention-based mental health services (individual and group sessions) and assist in transitions. (Wellpath is the current provider and will provide a budget for consideration)
- Su Hodgman will continue as grant manager.
- This process falls in line with the Stepping Up Initiative which the County is implementing.

Various statements and questions were made by the Commission. A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Fortner to approve Scope of Work for RISE Grant FY2022. Upon voice vote this motion passed unanimously.

**4. Consideration of Approval of Five (5) I.S. Operational Policies**

James Bean, Deputy CIO, explained that the Information Systems (I.S.) Department is seeking approval of 5 policies. The policy contents are already in use by the I.S. Department as part of daily operations. Placing these into official policy helps reduce the County's exposure and liability of cyber-attacks.

1. Data Classification Policy - defines what types of data the County maintains and the appropriate way to classify it.
2. Data Breach Response Policy - defines how the County responds to potential and actual Data Breaches.
3. Password Construction and Protection Policy - defines how to create and protect secure passwords.
4. Software Installation Policy - defines how software is approved, installed, and maintained on County electronic devices.
5. Mobile Device Purchasing Policy - defines how mobile devices (i.e. cell phones and tablets) are purchased and maintained. Android operating devices would no longer be purchased due to security issues with a limit of \$100.00 purchase price per phone. Electronic devices would no longer be sold after use; they would be sent for destruction or exchanged for credit from the various carriers.

Various comments and questions were made by the Commission. A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Fortner to Approve the Five I.S. Operational Policies. Upon voice vote this motion passed unanimously.

**5. Consideration of Notice of Intent to Adopt San Juan County Ordinance No. 119, Adopting a Countywide 1/16 of one percent Emergency Communications and Emergency Medical and Behavioral Health Services Gross Receipts Tax**

Joe Sawyer, Deputy County Attorney, stated that Ordinance No. 119 would enact a Countywide one-sixteenth of one percent (.0625%) gross receipts Emergency Communications and Emergency Medical and Behavioral Health Services Tax on anyone engaging in business in San Juan County. Proceeds of the tax could be spent only on operation of the Communications Center, the ambulance service, and to provide behavioral health services to the citizens of San Juan County. Enactment of this Gross Receipt Tax requires that the question be placed on the ballot for the November 2, 2021 Regular Local Election. If approved by the voters, the tax would go into effect on July 1, 2022 with the County receiving proceeds starting in September 2022. If a Notice of Intent to Adopt is approved by the Commission, the Legal Department will schedule the proper publication and the adoption of the Ordinance will be placed on the agenda for the July 6, 2021 Commission meeting for consideration. Various questions and comments were made by the Commission. Mike Stark, County Manager, explained that if the tax is not approved then the County and City of Farmington would be responsible for 44% each and Bloomfield and Aztec would be responsible for 6% each. David Ripley, Communications Director, explained that the cost of the Communication center is approximately \$4.6 million. \$3 million budgeted to personnel and approximately \$1.6 million is budgeted to technology. A motion was made by Commissioner Sullivan, seconded by Commissioner Todacheene to approve Notice of Intent to Adopt San Juan County Ordinance No. 119, Adopting a Countywide 1/16 of one percent Emergency Communications and Emergency Medical and Behavioral Health Services Gross Receipts Tax. Upon voice vote this motion passed unanimously.

## **6. Consideration of Proposed FY2022 Interim Budget**

Kim Martin, Chief Financial Officer, explained that FY2022 interim budget is due to Department of Finance and Administration (DFA) by June 1, 2021 via electronic submission into their Local Government Budget Management System (LGBMS). The budget documents will be sent to the DFA after approval during the May 25, 2021 Commission meeting. DFA will approve the interim budget by July 1, 2021, in which the interim budget will become a legal binding document until the final budget is approved. The final budget is due to DFA by July 31, 2021. After approval of the interim budget, additional Commission changes can be addressed in the final budget which will be presented for approval in July. The final approval from DFA will be received by September 6, 2021, in which the final budget will be the official budget of record for the County and a legal binding document. Adjustments made after the budget workshop are as follows:

- Project Graduation budget raised from \$4,000.00 to \$7,000.00
- Net decrease of expenditures of \$276,239.00 primarily due to a reduction of workmans compensation premiums
- Net decrease of revenue of \$79,690.00 due to reevaluation of revenue from senior centers

Various comments and questions were made by the Commission. A motion was made by Commissioner Sullivan, seconded by Commissioner Todacheene to approve Proposed FY2022 Interim Budget. Upon voice vote this motion passed unanimously.

### **Report from County Manager**

Mike Stark reported the following:

San Juan County is in "turquoise" status regarding Covid-19. Due to the rate of vaccination, the lowest status the County could receive going forward would be "yellow".

There is a new summer internship in conjunction with the City of Farmington from the New Mexico Department of Education; 20 positions offered in San Juan County and 40 positions at the City of Farmington. It will start June 21<sup>st</sup> and last for 5 weeks. Students 16 years and older can apply.

The New Mexico Department of Transportation (NMDOT) conducted highway clean-up this week including HWY 550, HWY 516, and HWY 64.

Due to the previous congestion at the Landfill on Saturday mornings. The Landfill will start prescreening at the scale and will open at 7 am on Saturdays starting May 29, 2021.

Congratulations to Chairman Beckstead's son, Valedictorian of Kirtland Central High School.

### **Reports From Elected Officials And Department Heads**

None

**Comments / Input From The General Public**

Judy Bryson, Lynn Bryson, Ellen Hout, Gary Hout, Jeri Hill, Randy Randall, Harry Mahew, Kristi Jenkins, Grace Schindledecker, and Bob Schindledecker expressed concerns over the Tico Time River Resort RV Park including excessive noise, security, loss in property value, increase in DUIs, nudity, public urination, and trash.

Robert Holms, owner of Tico Time River Resort RV Park, apologized for what had happened over the past weekend and plans to make changes to appease the neighbors.

**Adjourn**

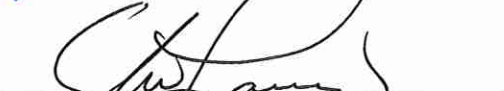
Being no further business, Chairman Beckstead declared the meeting adjourned at 5:37 p.m.

**APPROVED THIS 15<sup>th</sup> DAY OF JUNE 2021**


**BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:**

  
Chairman John T. Beckstead

  
Chairman Pro-Tem Terri Fortner

  
Steve Lanier

  
GloJean Todacheene

  
Michael Sullivan

Michael Sullivan

COUNTY CLERK  
ATTEST:

  
Tanya Shelby, County Clerk

