

## **Community Development**

209 South Oliver Drive  
Aztec, New Mexico 87410  
Phone: (505) 334-4550 Fax: (505) 334-4561  
[www.SJCounty.net](http://www.SJCounty.net)

## **SAN JUAN COUNTY CANNABIS PERMIT APPLICATION CHECK LIST**

All commercial Cannabis establishments, medical or recreational, are required to obtain a San Juan County Cannabis Permit prior to doing business in San Juan County pursuant San Juan County Cannabis Regulation Ordinance No. 120.

**NEW PERMIT OR RENEWAL OF EXISTING PERMIT – Any changes to configuration, structure, function must have updated documentation submitted prior to change.**

The following documentation must be submitted:

***\*\*\* All applicants will be required to attend a PRE-APPLICATION review meeting. Call for appointment- 505-334-4719. Appointments are Mon. thru Thur. – 10am or 2pm\*\*\****

1. San Juan County Business Registration/Cannabis Permit Application Form
2. San Juan County Rural Addressing verification form
3. A scaled site plan (hand drawn or image) detailing, but not limited to, indoor and outdoor use, storage of HAZMAT (including quantities and types) to include organic as well as chemical, distance to property lines, distance between structures, and security fences.
4. Engineered plans for new structures (including greenhouse/hoop house) and structures with change of use from original function (ex: barn to grow house, barn to lab) are required.
5. A document listing all organics and chemicals stored (with quantities) and location on property. Please include a copy of all MSD sheets.

### Resources:

San Juan County Business Registration Application  
Example site plan for grow operations  
San Juan County Ordinance No. 120  
Variance Procedure Document

# Example Site Plan

