

**San Juan County Commission
Regular Meeting
June 13, 2022**

Chairman Fortner called the San Juan County Commission meeting to order on June 13, 2022, at 4:00 p.m. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Chairman Pro-Tem Lanier gave the invocation and Commissioner Beckstead led the Pledge of Allegiance. Those present were:

CHAIRMAN	Terri D. Fortner
CHAIRMAN PRO-TEM	Steve Lanier
MEMBER	John T. Beckstead
MEMBER	GloJean Todacheene
MEMBER	Michael Sullivan- VIA PHONE
CHIEF DEPUTY ASSESSOR	John Kuhn
CLERK	Tanya Shelby
TREASURER	Carol Taulbee
UNDERSHERIFF	Cory Tanner
COUNTY MANAGER	Mike Stark
DEPUTY COUNTY MANAGER	Jim Cox
ATTORNEY	Joe Sawyer
DEPUTY ATTORNEY	Ellen Wayne
RISK MANAGER	Cynthia Singleton
CHIEF FINANCIAL OFFICER	Kim Martin
DEPUTY FINANCE OFFICER	Travis Sisco
PARKS & FACILITIES ADMINISTRATOR	Daniel Hill
CHIEF HUMAN RESOURCES OFFICER	Roberta Padilla
ALTERNATIVE SENTENCING ADMINISTRATOR	Jennifer Mitchell
DEPUTY FIRE CHIEF	Chris Cardin
COMMUNITY HEALTH & SOCIAL SERVICES DIRECTOR	Liza Gomez
COMMUNITY DEVELOPMENT DIRECTOR	Michele Truby-Tillen
PUBLIC RELATIONS & FILM MANAGER	Devin Neeley
BEHAVIORAL HEALTH SERVICES DIRECTOR	Su Hodgman
VISITORS:	6

Presentation

1. Significant Achievement Award

Liza Gomez, Community Health & Social Services Director, explained that during a routine office visit with a Mental Wellness Resource Center client, Christan McCain, Peer Mentor, noticed differences in her client, such as a deepening color in a forehead scar, his complaint of

ringing in his ears, and his increasing inability to comprehend their conversation. Due to a recent trauma informed training provided by Jennifer Mitchell, Christan was more acutely aware of the changing mental and physical conditions in her client. The client was just released earlier in the day by law enforcement from a homeless shelter program due to his reportedly strange behavior and he came to talk to Christan about it. She took the time to listen to him and compared his behaviors to what she already knew about him. She asked permission to assist him in going to San Juan Regional Medical Center for medical treatment and later learned that her client was having a stroke. The extra time, care, and comfort provided by Christan that day saved this individual's life. As a result of Christan's actions, San Juan County recognized her with a Significant Achievement Award. The Commission presented Christan with a certificate and a gift card.

A motion was made by Chairman Pro-Tem Lanier, seconded by Commissioner Todacheene to call to order the Canvass Board. Upon voice vote, the motion passed unanimously.

Call to Order of the Canvass Board

Tanya Shelby, County Clerk, reported to the Commission the results of the 2022 Primary Election held June 7, 2022. There were 13,298 voters who cast ballots during the election including 4,180 early voters and 8,227 Election Day voters. There were 1,016 absentee ballots mailed and 891 returned; 3 additional absentee ballots that were dropped off at a voting convenience site were also counted. There were 3 provisional ballots issued; 2 were counted. There were 331 voters that registered same day (SDR). There was a 17% voter turnout. Ms. Shelby thanked her staff, the poll workers, and various individuals and County departments. The Commission asked various questions. A motion was made by Commissioner Beckstead, seconded by Commissioner Sullivan to certify the Canvass. Upon voice vote, the motion passed unanimously.

A motion was made by Chairman Pro-Tem Lanier, seconded by Commissioner Todacheene to adjourn the Canvass Board. A motion was made by Commissioner Beckstead, seconded by Commissioner Todacheene to call to order the Board of Finance Meeting. Upon voice vote, the motion passed unanimously.

Board of Finance

1. Consideration of Approval of Resolution No. 21-22-74, San Juan County's Revised Investment Policy

Carol Taulbee, Treasurer, indicated that the proposed revision updates the policy to reflect current practices and new legislation. The revisions to are as follows:

1. Update policy to reflect current statutes
2. Update list of qualified banks, credit unions and savings and loan associations.
3. Changed unrestricted available cash requirement from "policy" to goal.
4. Change the cash management requirement from "no less often than bi-weekly" to
5. Add language to clarify NMSA 6-10-24.1
6. Add US Agency Securities to eligible investments.

7. Add to eligible investments the federally insured obligations allowed by the recent legislation.
8. Added language to clarify an investment shall "have a maturity date that does not exceed four years from the date of purchase."
9. Add language to allow an investment manager or advisor to utilize their broker relationships and require they provide the Treasurer with a preferred list of brokers.

A motion was made by Commissioner Beckstead, seconded by Commissioner Todacheene to approve Resolution No. 21-22-74, San Juan County's Revised Investment Policy. Upon voice vote this motion passed unanimously.

A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Lanier to adjourn the Board of Finance Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Mike Stark, County Manager, stated that there were no changes to the agenda. A motion was made by Commissioner Beckstead, seconded by Commissioner Todacheene to approve the agenda as presented/amended. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of Treasurer Check Register for May 2022
2. Approval of Finance Check Register for May 2022
3. Approval of Budget Adjustment #12, Resolution No. 21-22-68
4. Approval of Regular Meeting Minutes from May 3, 2022
5. Approval of the Renewal of Proposal #19-20-22, Major Medical Aggregate and Specific Stop-Loss Insurance to Sun Life Financial
6. Approval of DWI Grant Agreement #23-D-G-24 with DFA/LGD of the Local DWI Program
7. Approval of Resolution Nos. 21-22-69, 21-22-70 and 22-21-71, Supporting New Mexico DOT 2022/2023 Local Government Road Fund Award and Associated Cooperative Agreements
8. Approval of Resolution No. 21-22-72 and 21-22-73, Disposition of Surplus and/or Obsolete County Property
9. Approval to Renew the Referral Bonus Program for the Sheriff's Office

A motion was made by Chairman Pro-Tem Lanier, seconded by Commissioner Beckstead to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. **Consideration of Application for Variance from San Juan County Cannabis Regulation Ordinance No. 120 for Blancoponics, 181 Rd. 4599, Blanco, NM**

Michele Truby-Tillen, Community Development Director stated that Matthew Montoya of Blancoponics, submitted a Variance Petition Application to the Community Development Department on April 25, 2022 (the date on the application erroneously shows May 25th). Blancoponics is seeking a variance from the minimum separation distance from a residence requirement in Section 3(A) of Ordinance No. 120 for the life of the business. Blancoponics wishes to start a cannabis cultivation production facility on property located at 181 Rd. 4599, Blanco, NM and is planning both indoor/outdoor grow areas on the property. The proposed security fence of the cultivation area is within 300 feet of four (4) residences. A public hearing was held before hearing officer William C. Birdsall on June 1, 2022. Hearing officer Birdsall submitted written findings and conclusions and recommended the request for variance be granted. The Commission asked various questions. A motion was made by Chairman Pro-Tem Lanier, seconded by Commissioner Beckstead to approve the Application for Variance from San Juan County Cannabis Regulation Ordinance No. 120 for Blancoponics, 181 Rd. 4599, Blanco, NM. Upon voice vote this motion passed unanimously.

2. Presentation of Proposed State Adoption of the 2021 International Fire Code

Chris Cardin, Deputy Fire Chief, notified the Commission that the New Mexico Fire Marshal's Office is in the process of adopting the 2021 International Fire Code. San Juan County Fire and Rescue is also required to adopt the updated code after official adoption by the State. One significant change from the 2015 code to the 2021 code is a section in chapter three requiring all mobile food truck vendors who cook with items producing grease laden vapors to have a properly installed hood system equipped with a fire suppression system; many of the food vendors currently do not meet these requirements. San Juan County Fire and Rescue has been contacting the vendors in advance of the code change to advise them of the changes to alleviate any misinformation or frustration once the new code goes into effect. The Commission asked various questions.

3. Consideration of Amending the San Juan County Travel Policy & Procedure Document by Resolution No. 21-22-67

Jim Cox, Deputy County Manager, communicated that in the 2021 regular session, the State Legislature passed Senate Bill 345 which changed the mechanism to the amounts paid for travel to be set annually by the Department of Finance and Administration (DFA) rather than set within the statutes themselves. The County's current Travel Policy & Procedures document was required to be amended to reflect these changes. Staff additionally made revisions, as necessary, based on other statutory changes, issues and/or questions since it was last amended on June 19, 2009. Staff revised it to flow within the County's Enterprise Resource Planning (ERP) system once it is operational. Staff requested the Commission adopt this new policy to be effective July 1, 2022, by way of approving resolution 21-22-67. A motion was made by Commissioner Sullivan, seconded by Commissioner Beckstead to approve the amended San Juan County Travel Policy & Procedure document by Resolution No. 21-22-67. Upon voice vote this motion passed unanimously.

4. Consideration of Approval of Rate Adjustment and Contract Updates for McGee Park

Daniel Hill, Parks & Facilities Director, explained that in 2016, the Commission approved the adjusted rates for McGee Park that are currently in effect. Staff reviewed the current rates and compared those to other venues in the Farmington area and Southern Colorado. After reviewing it is evident that some of the rates need to be streamlined and in other cases the rates need to be increased. Rate changes will increase ranging from 10% to 20% and include Building Rentals, Room Rentals, Additional Fees, Pavilion Services, Arena Services, and Parking Lot Services. The contract was approved by the Legal Department and includes verbiage for pandemic issues that we may face in the future. Language that some promoters must abide by Ordinance 95, San Juan County Business Ordinance, was also included. Mike Stark, County Manager, clarified that youth events and non-profit meetings (once a month) are no charge under the policy. The Commission asked various questions. A motion was made by Commissioner Sullivan, seconded by Commissioner Beckstead to approve the Rate Adjustment and Contract Updates for McGee Park. Upon voice vote this motion passed unanimously.

5. Consideration of June Meeting Schedule

Mike Stark, County Manager, stated that at the March 15, 2022, County Commission meeting, the Commission agreed to move the June 7th meeting to June 13th to allow for canvass of the Primary Election. Staff recommended cancelling the June 21st meeting with the next meeting to occur on July 5th. A motion was made by Commissioner Beckstead, seconded by Commissioner Todacheene to approve the June Meeting Schedule. Upon voice vote this motion passed unanimously.

Report from County Manager

Mike Stark reported the following:

- The County is the recipient of the Trails Plus Grant in the amount of \$250,000 from the ORD (Outdoor Recreation Division) of New Mexico
- Su Hodgman, Behavioral Health Services Director, is retiring at the end of June; she was recognized her for her services and accomplishments. Ms. Hodgman was the first Behavioral Health Services Director.

Reports From Elected Officials And Department Heads

Chris Cardin, Deputy Fire Chief, announced that firework sales begin June 20, 2022, and the Fire Department will be patrolling the area for any fires.

Su Hodgman, Behavioral Health Services Director, thanked the Commission for their confidence in her abilities and recognized her team for their dedication in providing mental health services to the community.

Liza Gomez, Community Health & Social Services Director, announced that a case manager has been hired to serve those who are applying for housing, with any additional services they

may need. The location is at San Juan County Housing Authority, 7450 East Main in Farmington, on Mondays from 8:30 a.m.-11:30 a.m. and Wednesdays from 1:30 p.m.-4:30 p.m.

Commissioner Sullivan requested updates regarding staffing, Chaco Canyon Road, and Largo Bridge.

Commissioner Todacheene, recognized Dr. Asha Atwell and team, Northern Navajo Medical Center, for medical services provided to the homeless community. Mr. Stark stated to date, Dr. Atwell's team has treated 60 individuals.

Comments / Input From The General Public

Joe Hubbard, Citizen of San Juan County, thanked the Commission for their support of the Julian Fleming Scholarship which is now 95% funded. Mr. Hubbard also expressed his concerns regarding the County's hours of business.

Closed Executive Session

A motion was made by Commissioner Beckstead seconded by Commissioner Todacheene to go into closed executive session to discuss the following:

1. Limited Personnel Matters Regarding the County Manager Evaluation, pursuant to Section 10-15-1(h)(2)
2. Discussion of the purchase, acquisition, or disposal of real property, the Aztec Head Start building at 805 Maddox, Aztec, pursuant to Section 10-15-1(H)(8)

Commissioner Beckstead stated that nothing other than what was stated in the motion to go into closed executive session was discussed. A motion was made by Commissioner Beckstead, seconded by Chairman Pro-Tem Lanier to adjourn the Closed Executive Session, and return to continue New Business. Upon voice vote, the motion passed unanimously.

New Business Continued

6. Consideration of Sale of Aztec Head Start Property

Mike Stark, County Manager, stated that the Aztec Head Start property located at 805 Maddox Ave in Aztec, NM was recently appraised. The County Commission provided direction on the potential sale of the property during closed session. The property was appraised at \$220,000 and is currently utilized by Presbyterian Medical Services (PMS) for the Aztec Head Start program. PMS has expressed interest in purchasing the property and recently has applied for a grant which requires them to provide proof of ownership of the facility. The disposition of the property was approved by the Commission and final approval will be contingent on approval by the State Board of Finance. A motion was made by Commissioner Beckstead, seconded by Commissioner Todacheene to approve the Sale of Aztec Head Start Property. Upon voice vote this motion passed unanimously.

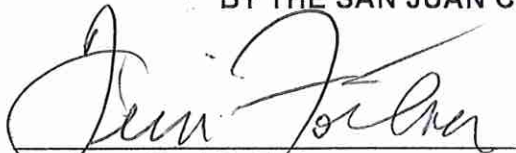
Commissioner Beckstead requested discussion regarding Item #1, Limited Personnel Matters Regarding the County Manager Evaluation, pursuant to Section 10-15-1(h)(2), under the Closed Executive Session. Commissioner Beckstead motioned to amend Mr. Stark's contract to reflect that he is at a step 8-1 in the contract, seconded by Chairman Pro-Tem Lanier. Upon voice vote, the motion passed unanimously.

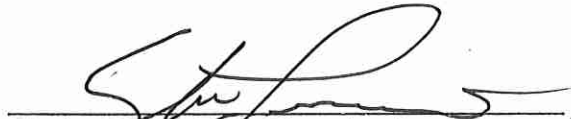
Adjourn


Being no further business, Chairman Fortner adjourned the meeting at 5:38 p.m.


APPROVED THIS 5TH DAY OF JULY 2022

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:


Chairman Terri D. Fortner


Chairman Pro-Tem Steve Lanier


John T. Beckstead


GloJean Todacheene


Michael B. Sullivan




Tanya Shelby, County Clerk