



## Job Description

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<b>TITLE:</b> Truck Driver – Solid Waste	<b>JOB CODE:</b> 5160
<b>DEPARTMENT:</b> Public Works	<b>FLSA:</b> Non-Exempt
<b>PREPARED:</b> November 2005	<b>FLSA CLASS:</b> Labor/Trade
<b>UPDATED:</b> April 13, 2022	<b>WORK LOCATION:</b> Aztec, NM
	<b>REMOTE WORK ELIGIBLE:</b> NO

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**Summary:** Under general supervision of the Solid Waste Manager, operate trucks with capacity of more than three (3) tons to transport solid waste and recyclables from collection stations to landfill. Perform general maintenance and cleaning of vehicle; perform commercial driver's vehicle safety inspections; grease assigned equipment; and assist with routine maintenance and emergency repairs.

**Essential Job Functions:** *The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Safely operate trucks to transport dumpsters to transfer stations then dumps at the regional landfill; operate roll off trucks with containers and backhoe; utilize scales, maps, telephones, and radios.
- Daily inspection of truck, equipment, and supplies such as tires, lights, brakes, fuel, oil, and water.
- Perform emergency roadside repairs such as changing tires, installing light bulbs, tire chains, and spark plugs.
- Operate trucks within prescribed guidelines and follows all laws and regulations.
- Operate the assigned truck in a skilled and safe manner at all times, including hazardous road and weather conditions.
- Position blocks, install and secure materials with specified tarps and ratchet straps during transit of cargo to comply with the mandatory County regulation requiring tarp usage on all trucks.
- Chains up tires for hazardous weather conditions, as necessary.
- Perform other related duties as assigned.

**Required Knowledge and Skills:**

- Knowledge of the equipment, materials and methods used in solid waste operations.
- Knowledge of trucks operations.
- Knowledge of basic mechanics related to heavy equipment.
- Knowledge of hazardous driving techniques.
- Knowledge of the operation and maintenance of various medium and heavy motorized equipment and vehicles.
- Knowledge of occupational hazards and safety rules and regulations in the operation of motorized equipment.
- Knowledge of the rules and guidelines related to work zone safety.
- Knowledge of County policies and procedures.
- Skill in the safe operation of medium and heavy motorized equipment and vehicles.
- Skill in performing hard, manual labor and following oral and written instructions.

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Truck Driver – Solid Waste

- Skill in establishing and maintaining effective working relationships with co-workers and the general public.
- Skill in working independently and as a team member.

**Education and Experience**

- High School diploma or GED equivalent and two (2) years experience driving off road and over the road trucks.
- Valid State of New Mexico Commercial Driver's license (CDL Class A).

**Environmental Factors and Conditions/Physical Requirements:**

- Work is performed primarily in an outdoor environment; may be required to lift and carry items more than 50 pounds.
- May be exposed to dangerous machinery, potential physical harm, fumes and airborne particles and extreme weather conditions. Noise level is usually loud.
- Full-time work hours for this position consists of rotating "on-call" status, weekends, overtime, and responds to emergency calls as requirements for the operations of this department and/or during adverse weather conditions.
- Work schedule for this position may include working on religious holidays.
- Utilize, process, and navigate the County's electronic ERP system as necessary and appropriate based on the needs and requirements of this position.

**Equipment and Tools Utilized:**

- Equipment utilized includes various medium and heavy motorized vehicles and equipment, hand and power tools; operates large trucks such as roll off truck and containers.

**Approvals:**

**Employee:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Supervisor** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Department Head:** \_\_\_\_\_ **Date:** \_\_\_\_\_