



Job Description

TITLE: Solid Waste Technician	JOB CODE: 5170
DEPARTMENT: Public Works	FLSA: Non-Exempt
PREPARED: November 2005	FLSA CLASS: Labor/Trade
UPDATED: April 13, 2022	WORK LOCATION: Aztec, NM
REMOTE WORK ELIGIBLE: NO	

Summary: Under general supervision, maintains and repairs all solid waste transfer station buildings, perimeter fences, gates and landscaping and roll-off containers; fills in as a transfer station attendant as needed.

Essential Job Functions: *The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Maintains and repairs the compactors and containers at the transfer stations; replaces compactor unit pads; repairs and replaces containers, rollers, wires and winches.
- Steam-cleans the station hoppers; repaints as necessary.
- Maintains and repairs the fences and gates; replaces panels that have been damaged; repairs hinges and latches; ensures fences and gates provide security for the facility.
- Maintains and repairs the facilities and buildings at the transfer stations; performs general preventive maintenance; paints spaces as needed; installs shelves and doors.
- Prepares concrete forms as required; mixes and pours concrete for projects; finishes concrete.
- Maintains the grounds around the transfer stations; maintains and upgrades the landscaping; plants trees, flowers, and shrubs; maintains weed control at the transfer stations.
- Handle recovery efforts of refrigerants from refrigerators that are disposed of at the Transfer Stations, this includes removal and proper disposal.
- Performs other related duties as assigned.

Required Knowledge and Skills:

- Knowledge of methods, techniques, tools, and equipment used at the transfer station.
- Knowledge of the facilities construction, repair and maintenance.
- Knowledge of occupational hazards and safety rules and regulations in facilities repair and maintenance.
- Knowledge of the equipment, materials and methods used construction and maintenance.
- Knowledge of County policies and procedures.
- Knowledge of proper use of safety equipment.
- Skill in organizing and prioritizing work to meet established deadlines.
- Skill in performing repair and preventive machine maintenance on transfer site equipment.
- Skill in following written and oral instructions.
- Skill in establishing and maintaining effective working relationships with co-workers and the general public.
- Skill in working independently and as a team member.

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Solid Waste Technician

Education and Experience

- High School diploma or GED equivalent and three (3) years facilities maintenance experience.
- Valid State of New Mexico Driver's license or able to obtain within six (6) months of employment.
- Valid Refrigerant Recovery Certification or equivalent certification of HVAC or MVAC Technician Certification; or be able to obtain within six (6) months of employment.

Environmental Factors and Conditions/Physical Requirements:

- Work is performed primarily in an outdoor environment; may be required to lift and carry items more than 50 pounds.
- May be exposed to dangerous machinery, potential physical harm, fumes and airborne particles and extreme weather conditions. Noise level is usually loud.
- Work schedule for this position may include working on religious holidays.
- Utilize, process, and navigate the County's electronic ERP system as necessary and appropriate based on the needs and requirements of this position.

Equipment and Tools Utilized:

- Equipment utilized includes various hand and power tools including refrigerant recovery equipment, a backhoe, mower, weed-eater, power sprayer and steam cleaner.

Approvals:

Employee:	_____	Date:	_____
Supervisor	_____	Date:	_____
Department Head:	_____	Date:	_____