



Job Description

Title: Fabricator	JOB CODE: 5300
DEPARTMENT: Parks and Facilities	FLSA: Non-Exempt
PREPARED: November 15, 2020	FLSA CLASS: Labor/Trade
UPDATED: March 30, 2022	WORK LOCATION: Farmington, NM
REMOTE WORK ELIGIBLE: NO	

Summary: Under general supervision, the fabricator is responsible for the design and building of projects using either various metals or wood. The fabricator is responsible for taking design concepts and creating blueprint type drawings that will then be used for the building of new projects made of either metal or wood. The fabricator is also responsible for repairing of metal/wood objects using either welding techniques or by using carpentry tools.

Essential Job Functions: *The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Repairs and welds any equipment used in the park's maintenance operations; repairs and fabricates fixtures for building applications, such as railings, stairs and other parts.
- Follow instructions on work orders to repair/replace as directed.
- Welds using gas welding, brazing or any combination of welding processes.
- Must perform related tasks, such as flame cutting and grinding.
- Repairs broken and cracked parts, fills holes, and increases the size of metal parts.
- Positions and clamps together components of fabricated metal preparatory to welding.
- Performs repairs on all equipment, either in the shop or the field, related to welding.
- Fabricates from blueprints and isometric drawings.
- Builds and repairs all types of furniture including cabinets, tables shelves, desks, bookcases, bulletin boards, chairs and other wooden equipment.
- Constructs, repairs, restores and installs structures such as floors, doors, walls, windows, stairways, furniture, cabinets shelves and roofs.
- Performs skilled carpentry work in the upkeep of County facilities and equipment.
- May supervise community service workers and trustees.
- Maintains voting machines during elections.
- Works in support of McGee Park functions to include setting up, tearing down and cleaning up for and after events, working arenas and some custodial functions.
- Assists in snow removal at various County facilities as needed.
- Performs other related duties as assigned.

Required Knowledge and Skills:

- Knowledge of building construction, maintenance and repair.
- Knowledge of occupational hazards and safety rules and regulations.
- Knowledge of the operation of all types of welding machines, rods used, and all aspects of welding.
- Knowledge of the practices, materials, and tools of the cabinet making trade.
- Knowledge of the equipment, materials and methods used in building construction, maintenance and repair.
- Knowledge of County policies and procedures.
- Skill in fabricating from blueprints to construct metal and wood projects.
- Skill in performing repairs in the shop or the field.
- Skill in the safe operation of medium and heavy motorized equipment and vehicles.
- Skill in following written and oral instructions.

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Fabricator

- Skill in establishing and maintaining effective working relationships with co-workers and the public.
- Skill in working independently and as a team member.

Education and Experience

- Associates Degree in Welding with three (3) years demonstrated welding/fabricator experience; or equivalent combination of work experience to perform the duties of the position.
- Three (3) of demonstrated carpentry/cabinetmaking experience.
- Valid State of New Mexico Driver's license or able to obtain within six (6) months of employment.

Environmental Factors and Conditions/Physical Requirements:

- Work is performed primarily in an outdoor or shop environment; may be required to lift and carry items more than 50 pounds.
- May be exposed to dangerous machinery, potential physical harm, fumes and airborne particles and extreme weather conditions. Noise level is usually loud.
- Full-time work hours for this position consist of nights, weekends, holidays, and overtime. Rotating weekend and overtime scheduling are a requirement for the operations of this facility.
- Work schedule for this position may include working on religious holidays.
- Utilize, process, and navigate the County's electronic ERP system as necessary and appropriate based on the needs and requirements of this position.

Equipment and Tools Utilized:

- Equipment utilized includes various welding machines and materials as well as medium and heavy motorized vehicles and equipment such as tractor, backhoe and loader, and hand and power tools.

Approvals:

Employee: _____ **Date:** _____

Supervisor _____ **Date:** _____

Department Head: _____ **Date:** _____