

Mike Stark
County Manager

Steven Saavedra
Deputy County Manager



Michele Truby Tillen, CFM
Community Development Director

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Subdivision Review Officer

Community Development Subdivisions

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Pre-application Conference Form

A pre-application conference is required for all plats submitted to the Subdivision Review Officer. The pre-application conference is intended to provide general advice to the landowner about the procedures and requirements for plat review and approval. This is the first step in submitting plats and documentation to the Subdivision Review Officer. This form is to acknowledge that the landowner has met with the Subdivision Review Officer prior to submitting plats and documentation for review.

Property information:

R

Parcel Account Number (Tax ID, R number)

Landowner information:

Name

Address

Phone

Email

Landowner Signature
(Typewritten signature is acceptable)

Date