

San Juan County Commission
Regular Meeting
July 25, 2023

Chairman Lanier announced that the Board of County Commissioners held a Special Closed Meeting at 4:00 p.m. on Monday, July 17, 2023, to discuss threatening or pending litigation in which the County is or may become a participant, specifically, Jemez Mountain Electric Co-Op Inc. and the Navajo Nation Redistricting Lawsuit. Pursuant to Section 10-15-1 (H) (7), matters discussed were limited to only those contained in the notice of the Special Closed Meeting.

Chairman Lanier called the San Juan County Commission meeting to order on July 25, 2023, at 4:00 p.m. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Commissioner McDaniel gave the invocation and Chairman Pro-Tem Beckstead led the Pledge of Allegiance. Those present were:

CHAIRMAN	Steve Lanier
CHAIRMAN PRO-TEM	John T. Beckstead
MEMBER	Terri D. Fortner
MEMBER	GloJean Todacheene
MEMBER	Gary McDaniel
CLERK	Tanya Shelby
TREASURER	Carol Taulbee
SHERIFF	Shane Ferrari
UNDERSHERIFF	Cory Tanner
COUNTY MANAGER	Mike Stark
DEPUTY COUNTY MANAGER	Steven Saavedra
ATTORNEY	Joe Sawyer
EMERGENCY MANAGER	Mike Mestas
CHIEF FINANCIAL OFFICER	Kim Martin
PUBLIC WORKS ADMINISTRATOR	Nick Porell
CHIEF HUMAN RESOURCES OFFICER	Roberta Padilla
ALTERNATIVE SENTENCING DEPUTY ADMINISTRATOR	Timi Howell
JUVENILE SERVICES ADMINISTRATOR	Bowen Belt
FIRE CHIEF	David Vega
DEPUTY FIRE CHIEF	Donovan Mack
COMMUNICATIONS DIRECTOR	Nicole Brown
PUBLIC RELATIONS & FILM MANAGER	Devin Neeley
PROJECT MANAGER	Porter Smith

VISITORS:

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A motion was made by Chairman Pro-Tem Beckstead, seconded by Commissioner Fortner to call to order the Board of Finance Meeting. Upon voice vote, the motion passed unanimously.

Board of Finance Meeting

1. Consideration of Approval of Resolution No. 23-24-06, Waiving the \$5.00 Minimum Penalty on Delinquent Property Taxes

Carol Taulbee, Treasurer, stated that New Mexico State Statute allows a county to impose a penalty of 1% per month, but not exceed 5% of the delinquent tax amount except when the penalty is less than \$5.00. Ms. Taulbee requested that the Commission approve Resolution 23-24-06, which waives the \$5.00 Minimum Penalty on Delinquent Property taxes. A motion was made by Chairman Pro-Tem Beckstead, seconded by Commissioner Fortner to approve Resolution No. 23-24-06, Waiving the \$5.00 Minimum Penalty on Delinquent Property Taxes. Upon voice vote the motion passed unanimously.

A motion was made by Chairman Pro-Tem Beckstead, seconded by Commissioner Fortner to adjourn the Board of Finance Meeting, and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Mike Stark, County Manager, stated that there is one change to the agenda. On Consent Item #9, FY23 was changed to read FY24 on the agenda. A motion was made by Chairman Pro-Tem Beckstead, seconded by Commissioner Todacheene to approve the agenda as amended. Upon voice vote the motion passed unanimously.

Consent Agenda

1. Approval of Regular Meeting Minutes from June 27, 2023
2. Approval of Finance Check Registers for June 2023
3. Approval of Treasurer Check Register for June 2023
4. Approval of the FY23 Budget Adjustment #19 – Resolution No. 23-24-01
5. Approval of FY23 Final Quarter Financial Report – Resolution No. 23-24-02
6. Approval of Resolutions No. 23-24-04 and 23-24-05, for the Disposition of County Surplus
7. Approval of a Contract with Santa Clara Pueblo for Non-Guaranteed Bed Space to House Juvenile Detainees
8. Approval of Temporary Limited Use Agreement with Montezuma County Colorado to House a Female Juvenile Detainee
9. Approval of FY24 Client Fees for Alternative Sentencing Division

A motion was made by Commissioner Fortner, seconded by Chairman Pro-Tem Beckstead to approve the Consent Agenda. Upon voice vote the motion passed unanimously.

New Business

1. Presentation on Call Attendant for Non-Emergency Phone Lines at the San Juan County Communications Authority

Nicole Brown, Communications Authority Director, announced that new technology will be deployed in August to re-route calls at the 911 Dispatch Center, which is the combined 911 dispatch agency for fire, EMS, and law enforcement agencies in San Juan County. In 2022, Communications Authority processed over 64,000 911 emergency calls and 203,000 non-emergency calls. Several of the calls to the non-emergency lines are for the courts, animal shelters, or jails. The current call volume requires all telecommunicators on duty, including those utilizing high-traffic radio channels, to answer calls to meet the National Emergency Number Association's standards. Due to an increase in call volume, the implementation of a call attendant on the non-emergency lines it will alleviate a significant number of calls to the dispatch center by directing the calls to the appropriate places without creating more work for the current staff. The decrease in call volume on the non-emergency lines will allow the telecommunicators to quickly answer and process 911 emergency calls as well as enable radio dispatchers to focus more on the vital radio traffic on the police, fire, and EMS channels, increasing safety for first responder partners in the field. Additionally, a decrease in call volume will significantly lessen the stress on staff and assist in retention efforts. The Commission asked various questions.

2. Consideration of Approval of 2023 Edward Byrne Memorial Justice Assistance (JAG) Grant Agreement

Cory Tanner, Undersheriff, reported that the San Juan County Sheriff's Office was determined to be eligible to receive \$47,893 from the Department of Justice, 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) with no matching funds required. The allocation will be used to purchase in-car mobile data computers and red dot reflex sights. Chairman Lanier opened the floor for public comment. No comments were made. A motion was made by Chairman Pro-Tem Beckstead, seconded by Commissioner Fortner to approve the 2023 Edward Byrne Memorial Justice Assistance (JAG) Grant Agreement. Upon voice vote the motion passed unanimously.

3. Consideration of Approval for Submission of Application for New Mexico's FY24 Law Enforcement Recruitment Fund

Cory Tanner, Undersheriff, informed the Commission that in the past legislative session funding in the amount of \$57 million was approved for New Mexico law enforcement agencies to assist in building personnel capacity. The application allows funding for the salaries of vacant certified officers, as well as civilian support staff positions and will be allocated in a three-year period with the amount reduced by half each subsequent year (e.g., \$1M, \$500K, \$250K). Based on the number of agencies across the State and the amount of funding available, the application would be for 12 of the 23 vacant deputy positions to be funded. The Commission asked various questions. A motion was made by Chairman Pro-Tem Beckstead, seconded by Commissioner Fortner to approve the Submission of Application for New Mexico's FY24 Law Enforcement Recruitment Fund. Upon voice vote the motion passed unanimously.

4. **Consideration of Approval of Resolution No. 23-24-07, Adopting the NM Infrastructure Capital Improvement Plan (ICIP) 2025-2029**

Porter Smith, Project Manager, indicated that the Infrastructure and Capital Improvement Plan is submitted annually to the New Mexico Local Government Division providing the following information: entity's planning process, goals, trends, inventory, five-year project summary including project priority, description, budget, possible funding sources, operating expenditures, and implementation schedule. San Juan County is required to identify the top five capital projects to earmark for the Governor's funding consideration during the 2024 legislative session. Input to the plan was garnered through public hearings held on June 26, 2023 at the Lower Valley Senior Center and June 28, 2023 at the County Administrative Building; additional public feedback was received via email and social media comments. The following projects were removed from the 2023 list due to full funding by State legislative appropriations, grants, or internal funding:

- McGee Park Poultry/Rabbit Barn Replacement & Outdoor Riding Arena Improvements
- Cold Mill and Asphalt Resurfacing CR 6480
- Bridge Improvement CR 3000, Bridge #3121

The following projects were added following public input and feedback received:

- CR 4990 Improvements
- Cold Mill and Asphalt Resurfacing CR 350-Phase II
- Cold Mill and Chip Seal Resurfacing CR 7900
- CR 3900/East Pinon Hills Blvd Phase III - Construction
- Bridge Improvement CR 3500, Bridge #8111 - Construction
- Cold Mill and Asphalt Resurfacing CR 2900, 5290, and 390
- Bridge Improvement CR 6675, Bridge #5722

Staff made updates to the estimated cost of certain remaining projects due to anticipated inflation and renamed the allocation to the "Men's Transitional Shelter" to read the "Crisis/Drop-in Triage Center." Staff requested direction of the priorities and subsequent approval of Resolution No. 23-24-07 for San Juan County's five-year list of potential capital project and a prioritization of projects for this year's upcoming legislative session. The Commission asked various questions. A motion was made by Commissioner Fortner, seconded by Chairman Pro-Tem Beckstead to approve Resolution No. 23-24-07, Adopting the NM Infrastructure Capital Improvement Plan (ICIP) 2025-2029. Upon voice vote the motion passed unanimously.

5. **Consideration of Approval of Resolution No. 23-24-08, Designating the San Juan County Official Polling Places for Statewide Elections conducted in 2024 and 2025**

Tanya Shelby, County Clerk, stated that pursuant to NMSA 1978, Section 1-3-2 (2019) requires the Board of County Commissioners to designate by resolution, the polling places for the statewide elections conducted in 2024 and 2025. San Juan County currently offers 33 voting convenience centers. Chairman Lanier asked when the last increase in polling places was. Ms. Shelby stated that since the implementation of voting convenience centers there was a decrease in polling places as voters are no longer required to vote at their assigned precinct. Commissioner Todacheene thanked Ms. Shelby for the convenience centers located in the

outlying areas. A motion was made by Commissioner Todacheene, seconded by Commissioner Fortner to approve Resolution No. 23-24-08, Designating the San Juan County Official Polling Places for Statewide Elections conducted in 2024 and 2025. Upon voice vote the motion passed unanimously.

6. Consideration of Approving the FY24 Final Budget- Resolution No. 23-24-03

Kim Martin, Chief Financial Officer, requested approval of the FY24 Final Budget which is due to the Department of Finance Administration (DFA) by July 31, 2023 for approval. DFA will approve the final budget by September 6, 2023. Ms. Martin presented the following to the Commission:

- Balanced budget which meets the 3/12 reserve general fund and the 1/12 reserve road fund as mandated by the State.
- Budgeted Revenue: \$136,782,572; Expenditures: \$183,397,594
- Budget expenditures are higher than revenues due to spending down one-time revenue sources and/or grants
- Capital Outlay: \$17.6 million, which includes the carryover of 2023 purchase orders due to supply change and/or shipping delays in the amount of \$3.6 million

Ms. Martin commended the department heads, elected officials, and the Finance Department staff for their diligence and assistance with the budget. Chairman Lanier thanked Ms. Martin and her staff for their efforts to provide the budget in a timely manner. Commissioner Todacheene pointed out that the amounts that Outside Agencies requested were met which is an indicator of the improving economy. A motion was made by Commissioner Fortner, seconded by Commissioner Todacheene to approve the FY24 Final Budget- Resolution No. 23-24-03. Upon voice vote the motion passed unanimously.

7. Report on Inspection of Detention Center

Joe Sawyer, County Attorney, requested that the Commissioners inspect the detention center in preparation of a report to be presented at an upcoming regular County Commission meeting as required by NMSA 1978, §33-3-4, Inspection of Jails and Detention Centers, which provides that the governing body shall conduct an annual site visit to inspect the overall conditions at the detention facility and present an inspection report at a regular meeting of the governing body. The last report was submitted on August 16, 2022.

Report from County Manager

Mike Stark reported the following:

- The County Fair Parade will be held on August 4th beginning at 6:00 p.m. in downtown Farmington to kick-off the County Fair which will begin August 7th through August 12th. Mr. Stark commended the Parks and Facilities Department for their efforts in preparing for the event. Information can be found at www.sanjuancountyfairnm.net.

- There were over 350 employees and their families in attendance at the summer picnic held on July 15th at Brookside Park & Bisti Bay Farmington. Mr. Stark thanked all those who assisted in making the event a success.
- The East Culpepper Waterline Project is complete, the ribbon cutting is August 15th at 2 p.m.
- The New Mexico Environment Department expressed interest in the Septic Safe campaign with the desire to expand the campaign statewide and the Totah Subdivision project which will connect homes to sewer lines rather than septic tanks.

Reports From Elected Officials And Department Heads

Commissioner McDaniel strongly advocated for support from his fellow commissioners to replace the 5-mile Bridge. He asked staff to reach out to local energy companies to ask for monetary contributions to finally support the proposed project. Commissioner McDaniel made a motion to support this effort; however, Mike Stark stated that it would need to be placed on the agenda before it could be acted on.

Joe Sawyer, County Attorney, reported that the Attorney General has entered into an opioid settlement against manufacturers, distributors, and pharmacies in the amount of \$3 million. Mr. Stark signed and submitted the participation agreements.

Roberta Padilla, Chief Human Resources Officer, announced that Tara Martinez will be resigning on August 1st. Melissa Wood has accepted the position of Deputy Human Resources Officer.

Comments / Input From The General Public

None

Closed Executive Session

Joe Sawyer, County Attorney, announced that it is not necessary to discuss Item #2- Navajo Nation Redistricting Lawsuit in closed session. The results of Item #1- Continued Discussion of Limited Personnel Matters (County Manager's Evaluation) will be presented following the motion to return to the Open Meeting. A motion was made by Chairman Pro-Tem Beckstead, seconded by Commissioner Fortner go into closed executive session to discuss the following:

1. Continued Discussion of Limited Personnel Matters (County Manager's Evaluation) Pursuant to Section 10-15-1(H) (2)
2. Discussion of Threatened or Pending Litigation in which the county is a participant – Navajo Nation Redistricting Lawsuit Pursuant to Section 10-15-1 (H) (7)

Upon voice vote the motion passed unanimously. Upon return a motion was made by Chairman Pro-Tem Beckstead, seconded by Commissioner Fortner to go back into open meeting. Upon voice vote the motion passed unanimously. Chairman Pro-Tem Beckstead stated that nothing other than Item #1, Continued Discussion of Limited Personnel Matters (County Manager's Evaluation) Pursuant to Section 10-15-1(H) (2) of the Open Meetings Act was discussed in

closed executive. As a result of the evaluation, Mr. Stark’s salary will be placed on the matrix as EX01 Step 9-1 of the compensation scale.

Adjourn

Being no further business, Chairman Lanier adjourned the meeting at 4:58 p.m.

APPROVED THIS 15TH DAY OF AUGUST 2023

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:

Chairman Steve Lanier

Chairman Pro-Tem John T. Beckstead

Glojean Todacheene

Terri D. Fortner

Gary McDaniel



ATTEST:
COUNTY CLERK

Tanya Shelby, County Clerk