

Steve Lanier
Chairman

John T. Beckstead
Chairman Pro-Tem

GloJean Todacheene
Member

Gary McDaniel
Member

Terri Fortner
Member



Mike Stark
County Manager

Steven Saavedra
Deputy County Manager

100 South Oliver Drive
Aztec, New Mexico 87410
Phone: (505) 334-4271 Fax: (505) 334-3168
www.SJCounty.net

Agenda
San Juan County Commission
Regular Meeting
December 5, 2023

The San Juan County Commission will meet on Tuesday, December 5, 2023, at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive in Aztec, New Mexico.

I. Call to Order

II. Invocation

III. Pledge of Allegiance

IV. Presentation/Recognition

- 1 Northwestern School of Police Staff and Command Graduates – Sheriff Shane Ferrari
- 2 GFOA Award to the Finance Department – Mike Stark, County Manager

V. Regular Meeting

Approval of Agenda

Consent Agenda

1. Consideration of Approval of Regular Meeting Minutes from November 14, 2023
2. Consideration for Award of Proposal No. 23-24-06, Engineering/Consulting Services for Road 4990 Drainage Improvements
3. Consideration of Award of Bid No. 23-24-12, Sheriff's Office Helicopter Hanger to Spellbring Construction of Farmington, NM
4. Consideration of Adoption of Resolution No. 23-24-28, in Support of the Expansion and Renovation of the Eleventh Judicial District Courthouse in Aztec, NM

5. Consideration of FY24 Budget Adjustment #5 – Resolution No. 23-24-33

New Business

1. District Court Programs Update – Jodie Schwebel, Court Executive Officer, 11th Judicial District – **Presentation Only**
2. Update on WESST (Women’s Economic Self Sufficiency Team) – Dawn Facka, Regional Manager – **Presentation Only**
3. Consideration of Adoption of Amended and Restated San Juan County Employee Handbook, Ordinance No. 34 – Ellen Wayne, Deputy County Attorney – **Action Item**
4. Consideration of Approval of Resolutions No. 23-24-29, Comprehensive Cyber Policy; Resolution No. 23-24-30, Drug & Alcohol Policy for CDL Drivers; Resolution No. 23-24-31, Workplace Violence Policy; Resolution No. 23-24-32, Travel Policy & Procedure – Ellen Wayne, Deputy County Attorney – **Action Item**
5. Consideration of the State Medical Plan Premium Increase – Mike Stark, County Manager – **Action Item**
6. Consideration of Approval of Resolution No. 23-24-34, Establishing the Calendar Year 2024 Holiday Schedule for San Juan County – Devin Neeley, Public Relations and Film Manager – **Action Item**

Report from County Manager

Reports from Elected Officials and Department Heads

Comments / Input from the General Public

Comments are accepted **in person**, limited to 3 minutes, and to subjects the Commission has not previously discussed, or formal action has not been taken. No formal action will be taken at this meeting that relates to comments or input from the General Public.

Adjourn

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Attention Persons with Disabilities and Limited English Proficiency:

The facilities are fully accessible to persons with mobility disabilities and limited English proficiency. If you plan to attend the meeting and will need an auxiliary aid or service or need the aid of a Spanish or Navajo interpreter, please contact the County Executive Office at least 24 hours in advance at (505) 334-4271 so that arrangements can be made.

The public may watch the live stream on YouTube. All the pertinent information will be available a. The recorded video will remain available after the commission meeting ends.