

**San Juan County Commission
Regular Meeting
January 2, 2024**

Chairman Lanier called the San Juan County Commission meeting to order on January 2, 2024, at 4:00 p.m. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Chairman Pro-Tem Beckstead gave the invocation and Commissioner Fortner led the Pledge of Allegiance. Those present were:

CHAIRMAN	John T. Beckstead
CHAIRMAN PRO-TEM	Terri D. Fortner
MEMBER	Steve Lanier
MEMBER	GloJean Todacheene-4:10 pm
MEMBER	Gary McDaniel
CHIEF DEPUTY ASSESSOR	John Kuhn
CLERK	Tanya Shelby
TREASURER	Carol Taulbee
UNDERSHERIFF	Cory Tanner
COUNTY MANAGER	Mike Stark
DEPUTY COUNTY MANAGER	Steven Saavedra
DEPUTY ATTORNEY	Ellen Wayne
EMERGENCY MANAGER	Mike Mestas
CHIEF FINANCIAL OFFICER	Kim Martin
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Michelle Murray
PUBLIC WORKS ADMINISTRATOR	Nick Porell
FIRE CHIEF	David Vega
DEPUTY FIRE CHIEF	Donovan Mack
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PUBLIC RELATIONS & FILM MANAGER	Devin Neeley
VISITORS:	4

Election of Chairman and Chairman Pro-Tem

Chairman Lanier conducted the election for Chairman of the San Juan County Board of Commissioners for the 2024 Calendar Year. Commissioner Fortner nominated Chairman Pro-Tem Beckstead to the position of San Juan County Chairman for the 2024 Calendar Year. There were no other nominations. Upon voice vote, the motion was passed unanimously.

Commissioner McDaniel nominated Commissioner Fortner to the position of Chairman Pro-Tem. There were no other nominations. Upon voice vote, the motion was passed unanimously. Chairman Beckstead presented the gavel to Commissioner Lanier thanking him for his service as Chairman in 2023.

A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Lanier to call to order the Board of Finance Meeting. Upon voice vote, the motion passed unanimously.

Board of Finance

1. Consideration of Approval of Resolution No. 23-24-39, Authorizing Investment of Monies in the Local Short-Term Investment Fund

Carol Taulbee, Treasurer, indicated that each year, the San Juan County Commission must authorize the County Treasurer and the Chief Deputy Treasurer to invest County monies in the local short-term investment fund, pursuant to Section 6-10-10.1, N.M.S.A., 1978, which is managed by the New Mexico State Treasurer. The Resolution authorizes Carol Taulbee, County Treasurer and Bryan Myers, Chief Deputy Treasurer to deposit or withdraw monies in the local short-term investment fund. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Lanier to approve Resolution No. 23-24-39, Authorizing Investment of Monies in the Local Short-Term Investment Fund. Upon voice vote this motion passed unanimously.

A motion was made by Commissioner Lanier, seconded by Chairman Pro-Tem Fortner to adjourn the Board of Finance Meeting, and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Mike Stark, County Manager, stated that there were no changes to the agenda. A motion was made by Commissioner Lanier, seconded by Chairman Pro-Tem Fortner to approve the agenda as presented. Upon voice vote the motion passed unanimously.

Consent Agenda

1. Approval of FY24 Budget Adjustment #7 – Resolution No. 23-24-43
2. Approval of Resolution No. 23-24-45, Adoption of Required Community Development Block Grant (CDBG) Annual Certification and Commitments
3. Approval of Resolution No. 23-24-41, Appointing a Director to the New Mexico County Insurance Authority Board of Directors and Designating a Voting Member Representative and Alternate for General Membership Meetings of the Authority

A motion was made by Commissioner Lanier, seconded by Chairman Pro-Tem Fortner to approve the Consent Agenda. Upon voice vote the motion passed unanimously.

New Business

1. **Consideration of Approval of Resolution No. 23-24-44, Acceptance of the FY23 Annual Comprehensive Financial Report (ACFR) – Completed by Pattillo Brown and Hill, LLP**

Kim Martin, Chief Financial Officer, explained that Section 2.2.2.10M(4) NMAC (2023 New Mexico State Audit Rule) requires that the FY23 ACFR be presented by the IPA (Pattillo, Brown and Hill, LLP) to a quorum of the County Commission at a meeting held in accordance with the Open Meetings Act. Furthermore, the New Mexico Department of Finance and Administration requires the Commission sign a resolution accepting the audit. Ms. Martin introduced Chris Garner, Partner with Pattillo, Brown and Hill, LLP. Mr. Garner reported a successful compliance audit with a clean opinion. There were no difficulties encountered during the audit and no corrected misstatements. The County has received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for 17 consecutive years. A motion was made by Commissioner Lanier, seconded by Chairman Pro-Tem Fortner to approve Resolution No. 23-24-44, Acceptance of the FY23 Annual Comprehensive Financial Report (ACFR) – Complete by Pattillo Brown and Hill, LLP. Upon voice vote the motion passed unanimously.

2. **Consideration of Agreement to Transfer Totah Subdivision Wastewater and Water System Improvements Project from San Juan County to the City of Farmington**

Mike Stark, County Manager, stated that at the November 9, 2021 Commission meeting, interim spending plan for the first tranche of American Rescue Act Plan (ARPA) funding was approved, which included funding for the Totah Subdivision Water and Wastewater system project. A total of \$10,000,000 in APRA funding was approved for the Totah project and a \$1,000,000 grant was received from the Office of Natural Resources Trustee Gold King Mine settlement, bringing total project investment to \$11,000,000. Given the proximity of the subdivision to the City of Farmington's water and sewer infrastructure, Staff met with city officials to lay out a preliminary agreement for design involvement, incentives for homeowner connectivity, assignment of construction warranties, transfer of assets, and ultimate operating responsibilities. On October 12, 2022, the City conducted a Public Information Meeting to inform homeowners of incentives offered, which include in-city sewer rates, waiver of water/sewer connection fees, and the abandonment of septic systems will be offset by the construction contract. The agreement to transfer the project formalizes the previously discussed verbal commitments and will be presented to the Farmington City Council on January 9th. A motion was made by Commissioner Lanier, seconded by Chairman Pro-Tem Fortner to approve the Agreement to Transfer Totah Subdivision Wastewater and Water System Improvements Project from San Juan County to the City of Farmington. Upon voice vote the motion passed unanimously.

3. **Consideration of Open Meetings Resolution No. 23-24-40**

Ellen Wayne, Deputy County Attorney, stated The Open Meetings Act requires that a public body determine annually what notice for a public meeting is reasonable when applied to that body. Ms. Wayne indicated that the Resolution includes that standing meetings will be the 1st and 3rd Tuesday of every month at 4:00 p.m. Upon review of the resolution, a motion was made by Commissioner Todacheene, seconded by Commissioner Lanier to approve Open Meetings

Resolution No. 23-24-40. Upon voice vote the motion passed unanimously

4. **Consideration of Resolution No. 23-24-42, Cancelling and Rescheduling Certain Meetings in Calendar Year 2024**

Mike Stark, County Manager, requested the approval of Resolution No. 23-24-42 to cancel and reschedule the following Regular Commission Meetings:

- The 2nd meeting in January is moved to January 30th due to the New Mexico Association of Counties (NMAC) legislative conference. The first meeting in February is cancelled.
- The first meeting in March is moved to March 12th. The second meeting in March is cancelled.
- A budget workshop meeting is scheduled for May 7th at 11:30 a.m. in lieu of a regular meeting.
- The first meeting in June is moved to June 11th due to canvassing of the Primary Election. The second meeting in June is cancelled.
- The 2nd meeting in July is moved to August 13th. The second meeting in August is cancelled.
- The first meeting in November is moved to November 12th due to canvassing of the General Election. The second meeting in November is cancelled.

A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Todacheene to approve Resolution No. 23-24-42, Cancelling and Rescheduling Certain Meetings in Calendar Year 2024. Upon voice vote the motion passed unanimously.

Report from County Manager

Mike Stark, County Manager, reported the following:

- San Juan County will receive the New Mexico Counties and State Auditor FY22 County Audit and Accountability Award
- A ribbon cutting ceremony will take place on January 30th at 2:00 p.m. for the Adult Detention Center Training and Wellness Center
- A draft of the current Boards and Committees was given to the Commission for review and will be on the next regular meeting agenda.

Reports From Elected Officials And Department Heads

Chairman Beckstead recognized former County Manager Kim Carpenter for attending the meeting.

Comments / Input From The General Public

None

Adjourn

Being no further business, Chairman Beckstead adjourned the meeting at 4:46 p.m.

APPROVED THIS 30TH DAY OF JANUARY 2024

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:



Chairman John T. Beckstead



Chairman Pro-Tem Terri D. Fortner




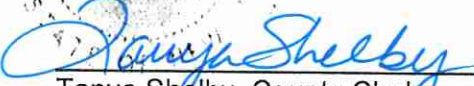
Steve Lanier



GloJean Todacheene



Gary McDaniel


ATTEST
COUNTY CLERK


Tanya Shelby, County Clerk