

**San Juan County Commission
Regular Meeting
January 30, 2024**

Chairman Beckstead called the San Juan County Commission meeting to order on January 30, 2024, at 4:00 p.m. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Commissioner McDaniel gave the invocation and Chairman Pro-Tem Fortner led the Pledge of Allegiance. Those present were:

CHAIRMAN	John T. Beckstead
CHAIRMAN PRO-TEM	Terri D. Fortner
MEMBER	Steve Lanier
MEMBER	GloJean Todacheene
MEMBER	Gary McDaniel
CHIEF DEPUTY ASSESSOR	John Kuhn
CLERK	Tanya Shelby
TREASURER	Carol Taulbee
UNDERSHERIFF	Cory Tanner
COUNTY MANAGER	Mike Stark
DEPUTY COUNTY MANAGER	Steven Saavedra
ATTORNEY	Joe Sawyer
DEPUTY ATTORNEY	Ellen Wayne
CHIEF FINANCIAL OFFICER	Kim Martin
ADULT DETENTION ADMINISTRATOR	Daniel Webb
FIRE CHIEF	David Vega
DEPUTY FIRE CHIEF	John Gilbert
DEPUTY FIRE CHIEF	Donovan Mack
COMMUNITY HEALTH & SOCIAL SERVICES DIRECTOR	Liza Gomez
COMMUNITY DEVELOPMENT DIRECTOR	Michele Truby-Tillen
COUNTY PLANNER	Teresita Clashin
PUBLIC RELATIONS & FILM MANAGER	Devin Neeley
MARKETING ASSISTANT	Tim Mietty
BEHAVIORAL HEALTH SERVICES DIRECTOR	Megan Cullip
VISITORS:	13

Regular Meeting

Approval of Agenda

Mike Stark, County Manager, stated that there were no changes to the agenda. A motion was made by Commissioner Lanier, seconded by Commissioner Todacheene to approve the agenda as presented. Upon voice vote the motion passed unanimously.

Consent Agenda

1. Approval of Regular Meeting Minutes from December 19, 2023
2. Approval of Regular Meeting Minutes from January 2, 2024
3. Approval of December 2023 Finance Check Registers
4. Approval of December 2023 Treasure Check Register
5. Approval of FY24 Budget Adjustment #8 – Resolution No. 23-24-49
6. Approval of Award of Bid No. 23-24-14, McGee Park New Poultry and Rabbit Barn
7. Approval of Resolution No. 23-24-48, Supporting New Mexico DOT 2024/2025 Local Government Road Fund Application
8. Approval of Memorandum of Understanding (MOU) with the Bureau of Land Management (BLM) for Recreational Trails Project
9. Approval of Resolution No. 23-24-47, Authorizing the City of Farmington's Submittal of the FY2025 LDWI Detox Grant Application
10. Approval of 2024 DWI Planning Council By-Laws

A motion was made by Commissioner Todacheene, seconded by Commissioner McDaniel to approve the Consent Agenda. Upon voice vote the motion passed unanimously.

New Business

1. Consideration of Final Plat Approval for Coyote Ridge Subdivision, Phase Two

Teresita Clashin, County Planner, indicated that the proposed subdivision consists of 17.92 acres being divided into 18 lots ranging from 0.75 acres to 1.23 acres and is located off Morning Star Drive and Lobo Ridge Drive. The Commission granted preliminary approval of the subdivision on October 4, 2022 and on December 19, 2023 approved to change non-county-maintained roads to county-maintained roads for Coyote Ridge Subdivision, Phase One and Two. As per Section 5.5.2 of the Subdivision Regulations, the developer furnished a sample of the purchase agreement which will be used to convey interest in the subdivided land. The final plat complies with the approved Preliminary Plat and with the Subdivision Rules and Regulations. The Commission made various comments. A motion was made by Commissioner Todacheene, seconded by Commissioner Lanier to approve the Final Plat for Coyote Ridge Subdivision, Phase Two. Upon voice vote the motion passed unanimously.

2. Consideration of Renaming Health Care Assistance Department to Community Health and Social Services Department

Liza Gomez, Community Health and Social Services Director, requested the name of the Health Care Assistance Department be changed to the Community Health and Social Services Department to better define the department's purpose internally/externally, as well as to create a separate department that no longer falls under the County Executive Office. All statutory requirements under the Indigent Hospital and County Health Care Act, Chapter 27, Article 5 NMSA 1978, would continue to be met under the Community Health and Social Services Department; except for the Mental Wellness Resource Center (MWRC), where funding comes from the Health Care Assistance Program (HCAP) fund. Mike Stark, County Manager, explained the change can still be made with ease due to the separation of the HCAP fund within the Munis ERP system, but the MWRC would be listed as a Community Health and Social Services Department division. Ms. Gomez announced she is retiring February 29th and introduced

Megan Cullip, Behavioral Health Services Director. Ms. Cullip gave a brief history of her background. Commissioner Lanier asked if the name change will make it easier to apply for grants. Ms. Gomez explained that it may not make the process easier, but it will offer clarity. A recent success story was shared by Ms. Gomez where she highlighted the assistance her department provided that resulted in a client being moved into her own apartment. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Lanier to approve Renaming Health Care Assistance Department to Community Health and Social Services Department. Upon voice vote the motion passed unanimously.

3. Consideration of Adoption of Limited English Proficiency Plan

Joe Sawyer, County Attorney, stated that to comply with Executive Order 13166, a county as a local agency that receives Federal financial assistance is required to implement and provide services to those with limited English proficiency (LEP). Using data from the Census, Staff has determined that of LEP residents about three percent (3%) speak Spanish, and another three percent (3%) speak Navajo. A plan has been devised that would allow LEP persons to use cards to identify the language they speak, and then interpretation services can be accessed by phone or video. BoostLingo has been contracted for language services, which would provide access to over 40 languages, including Spanish, Navajo, and Sign Language. The cost of these services is \$95 per month, plus \$1 - \$2 per minute for interpretation services. Employees will also be identified who can assist with simple tasks involving interpretation of Spanish and Navajo. Chairman Beckstead asked if there had been requests for translation services other than Spanish or Navajo. Joe Sawyer, County Attorney, deferred to the County Clerk for clarification. Tanya Shelby, County Clerk, indicated that the Clerk's Office has not had a request for other translation services. The Commission made various comments. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Todacheene to approve the Adoption of Limited English Proficiency Plan. Upon voice vote the motion passed unanimously.

4. Consideration of San Juan County Recycling Program Options and Providing Authority to the County Manager to Amend Lease Agreement with Waste Management

Steven Saavedra, Deputy County Manager, indicated that in July 2012, the County began accepting single stream recycling at its' twelve (12) Solid Waste Convenience Centers, which was collected by Waste Management at no cost. In March 2020, Waste Management presented information to the Commission that due to the decline in worldwide post-consumer recycling markets they would be unable to continue providing recycling services at no cost. The Commission elected to suspend the single stream recycling program in favor of a separated Old Corrugated Container/Cardboard (OCC) and metals program. Since 2020, recycling markets have increased from \$196/ton to \$208/ton; however, according to the Bureau of Labor Statistics Consumer Price Index (CPI), this increase is roughly 10% below the CPI for water, trash, and sewer, indicating improvement. Mr. Saavedra presented the following options to the Commission:

1. Re-Establish Single Stream Recycling at all Convenience Centers: anticipated annual collection is 155 tons at \$208/ton with an annual cost of \$32,240 and is subject to market fluctuations.
2. Re-Establish Single Stream Recycling at Kirtland, Lee Acres, and Shiprock

Convenience Center: anticipated annual collection is 93 tons at \$208/ton with an annual cost of \$19,344 and comparatively to Option 1 still encompasses 72% of recycling and is subject to market fluctuations.

3. Establish Dual Stream Recycling at Kirtland, Lee Acres, and Shiprock Convenience Centers: this would separate OCC from other recycling materials at these locations and the anticipated annual collection is 65 tones at \$208/ton with an annual cost of \$13,520. However, this would require 4 new containers at a total cost of \$42,400 and is subject to market fluctuations.
4. Retain Current Program of OCC and metals recycling at all Convenience Centers: maintains the current program where there is no annual cost and is not subject to market fluctuations.
5. Participation at Waste Management Recycling Center: with an estimated 70% of collections coming from county residents, the anticipated monthly cost would be \$4,783 and \$57,396 annually. Additionally, the County would continue to offer OCC and metal recycling at all convenience centers.

Chairman Beckstead asked if the 70% of county resident usage was a result of the County moving to the OCC and metals program. Dan Darnell, Public Sector Manager for Waste Management, indicated that there was an increase in county resident usage after the County stopped offering single stream usage at its convenience centers. Commissioner Todacheene asked if Waste Management receives any revenue from recycling and where does the material go after it is recycled. Mr. Darnell explained that Waste Management has contracted with a company in Albuquerque that transports the material to Mexico for processing and any rebates are used to lower costs. The Commission asked various questions. A motion was made by Commissioner McDaniel, seconded by Commissioner Lanier to approve the San Juan County Recycling Program Option One and Providing Authority to the County Manager to Amend Lease Agreement with Waste Management. Upon voice vote the motion passed unanimously.

5. Review of Boards and Committee Appointments

Mike Stark, County Manager, requested approval of the Board and Committee members appointed by the San Juan County Commission. Staff developed the list and confirmed that all representatives are willing to serve if chosen by the Commission. Commissioner Todacheene asked how many representatives are allotted to serve on the Workforce Board and how often do they meet. Mr. Stark indicated that the Board meets quarterly and there is one position available. Commissioner Todacheene expressed her desire to serve as the representative on the Workforce Board. A motion was made by Commissioner Lanier, seconded by Commissioner Todacheene to approve the Amended Boards and Committee Appointments. Upon voice vote the motion passed unanimously.

Report from County Manager

Mike Stark, County Manager, reported the following:

- The last day for bills to be introduced for the current Legislative session is January 31st.
- The next Regular Meeting for the Commission will be February 20th

Reports From Elected Officials And Department Heads

Commissioner Todacheene asked for clarification regarding HB 76. Mike Stark, County Manager, explained that the bill proposes to amend the Air Quality Control Act that restricts zero emission vehicle rules.

Fire Chief David Vega stated that per Ordinance No. 49, effective February 1st, the San Juan County Fire Department will be a fully consolidated department.

Comments / Input From The General Public


Joe Hubbard, citizen, expressed his concerns regarding protecting the integrity of elections.

Adjourn

Being no further business, Chairman Beckstead adjourned the meeting at 5:20 p.m

APPROVED THIS 20TH DAY OF FEBRUARY 2024

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:

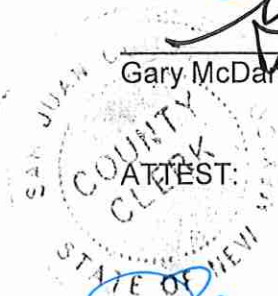

Chairman John T. Beckstead


Chairman Pro-Tem Terri D. Fortner


Steve Lanier


GloJean Todacheene


Gary McDaniel




Tanya Shelby, County Clerk