

**San Juan County Commission
Regular Meeting
July 23, 2024**

Chairman Beckstead called the San Juan County Commission meeting to order on July 23, 2024, at 4:00 p.m. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Mike Stark gave the invocation and Commissioner Lanier led the Pledge of Allegiance. Those present were:

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| CHAIRMAN | John T. Beckstead |
| CHAIRMAN PRO-TEM | Terri D. Fortner |
| MEMBER | Steve Lanier |
| MEMBER | GloJean Todacheene |
| MEMBER | Gary McDaniel |
| CLERK | Tanya Shelby |
| TREASURER | Carol Taulbee |
| SHERIFF | Shane Ferrari |
| COUNTY MANAGER | Mike Stark |
| DEPUTY COUNTY MANAGER | Steven Saavedra |
| ATTORNEY | Joe Sawyer |
| DEPUTY ATTORNEY | Ellen Wayne |
| EMERGENCY MANAGER | Mike Mestas |
| CHIEF FINANCIAL OFFICER | Kim Martin |
| PUBLIC WORKS ADMINISTRATOR | Nick Porell |
| ADULT DETENTION ADMINISTRATOR | Daniel Webb |
| ALTERNATIVE SENTENCING ADMINISTRATOR | Jennifer Mitchell |
| FIRE CHIEF | David Vega |
| COMMUNITY DEVELOPMENT DIRECTOR | Michele Truby-Tillen |
| PUBLIC RELATIONS & FILM MANAGER | Devin Neeley |
| MARKETING ASSISTANT | Tim Mietty |
| BEHAVIORAL HEALTH SERVICES DIRECTOR | Megan Cullip |

PRESS: Tri-City Record
VISITORS:

David Albright
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Regular Meeting

Approval of Agenda

Mike Stark, County Manager, stated that there were no changes to the agenda. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Lanier to approve the agenda as presented. Upon voice vote the motion passed unanimously.

Consent Agenda

1. Approval of Special Meeting Minutes from June 17, 2024
2. Approval of Regular Meeting Minutes from July 2, 2024
3. Approval of Treasurer Check Register for June 2024
4. Approval of Finance Check Registers for June 2024
5. Approval of Resolution No. 24-25-11, 24-25-12 and 24-25-13, Disposition of Surplus and/or Obsolete County Property
6. Approval of Resolution No. 24-25-08, to Assign Authorized Officer(s) and Agent(s) for New Mexico Environment Department Capital Appropriation Project Number SAP 24-14182-STBR (SJRMC Cooling Tower)
7. Approval of Resolution No. 24-25-19, To Assign Authorized Officer(s) and Agent(s) for New Mexico Environment Department Capital Appropriation Project Number SAP 24-14180-STBR (East Culpepper Flats Waterline)
8. Approval of Memorandum of Agreement with McKinley County Authorizing DWI and Incarceration Services
9. Approval of Amendment #2 to Cooperative Agreement with NMDOT for design of Pinon Hills Blvd. Extension Phase III
10. Approval of Resolution No. 24-25-16, FY2024 Final Quarter Financial Report Year Ending June 30, 2024

A motion was made by Commissioner Lanier, seconded by Commissioner Todacheene to approve the Consent Agenda. Upon voice vote the motion passed unanimously.

New Business

1. **Presentation of the Crisis Triage Center (CTC) Business Plan for San Juan County from RI International**

Steven Saavedra, Deputy County Manager, announced that as a result of the 2019 Behavioral Health Gap Analysis, the County has contracted with Recovery Innovations (RI) International for consultation, to conduct research, and provide recommendations essential for developing a business plan for the operation of a Crisis Triage Center (CTC) in San Juan County. Mr. Saavedra introduced Kristen Ellis, Senior Principal Consultant with RI International. Ms. Ellis highlighted the following:

- A CTC is a specialized facility that offers immediate short-term care and an alternative to the emergency room or jail, and a connection to ongoing care.
- The vision is to provide an inclusive crisis receiving facility that would accept all admissions for individuals experiencing a behavioral health crisis, as well as those in crisis with an intellectual or developmental disorder, including individuals with a substance use disorder.
- There are limited existing resources for mental health/substance abuse challenges and there is a need for triage services within the community.
- Services include walk-in care 24/7, voluntary/involuntary admittance, rapid assessment/stabilization.

The Commission asked various questions.

2. **Space Usage Agreement and License Between Presbyterian Medical Services and San Juan County**

Steven Saavedra, Deputy County Manager, indicated that the County proposes to license office space and conference meeting rooms from Presbyterian Medical Services (PMS), located at 1001 W. Broadway Suite D in Farmington, to house the Mental Wellness Resource Center (MWRC). PMS will provide the facility which includes utilities, routine structural maintenance, repairs, landscaping, snow removal, and janitorial services at no cost to the County. The lease agreement commences on January 1, 2025, and ends on December 31, 2028, then will automatically renew for additional one-year terms. The proposed agreement situates MWRC near the Farmington Community Health Center, PMS, Red Apple Bus Stop and other providers. San Juan County currently leases from San Juan Regional Medical Center (SJRMC) at 814 W. Maple Street in Farmington, who has generously provided the facility rent-free under the current lease agreement, which expires in October 2025. SJRMC has not expressed any issues or reservations regarding plans to relocate. The Commission made various comments. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Todacheene to approve the Space Usage Agreement and License Between Presbyterian Medical Services and San Juan County. Upon voice vote the motion passed unanimously.

3. **Administrative Office of the Courts Grant Application for the Aztec District Court Parking Project**

Curtis Gurley, 11th Judicial District Court Judge, expressed his gratitude for the partnership between the County, courts, and local government entities. Judge Gurley announced that his time as Chief Judge has concluded, and R. David Pederson from McKinley County is his successor. Jodie Schwebel, Court Executive Officer, indicated that additional grant funding is available via the Administrative Office of the Courts (AOC) for District Court improvement projects and the recent expansion of the Aztec courthouse resulted in the necessity of additional employee parking. Rodahl and Hummell Architecture was contracted to design a north parking lot expansion to accommodate an additional 24 vehicles. The 11th Judicial District Court requested that the County contribute a match of \$100,000 as part of the 50% match grant application to the AOC; the total project cost is estimated at \$201,230. The Commission asked various questions. A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Fortner to approve Administrative Office of the Courts Grant Application for the Aztec District Court Parking Project. Upon voice vote the motion passed unanimously.

4. **First Amendment Memorandum of Understanding (MOU) 157 Between San Juan County and Navajo Nation for Transportation Projects**

Nick Porell, Public Works Director, reported that in August 2019, San Juan County and the Navajo Nation entered a Memorandum of Understanding (MOU) through the Navajo Division of Transportation establishing the framework for joint transportation projects of mutual interest. The current MOU expires on August 20th; the amendment will extend the term of the agreement an additional five years through August 2029. Staff met with the Division Director of the Navajo Division of Transportation on July 10th expressing interest in maintaining the MOU between the entities. Mr. Porrell requested acceptance of the amendment as presented by the Commission. A motion was made by Commissioner McDaniel, seconded by Commissioner Lanier to approve

the First Amendment Memorandum of Understanding (MOU) 157 Between San Juan County and Navajo Nation for Transportation Projects. Upon voice vote the motion passed unanimously.

5. Adoption of Amended and Restated San Juan County Ordinance No. 95, Business Registration Ordinance

Joe Sawyer, County Attorney, indicated that Staff recommended the following updates and changes to the Business Registration Ordinance that was adopted by the Commission in 2016:

1. Cannabis-related businesses are exempt from business registration because they are already licensed by the State.
2. Reference to agricultural businesses is removed to reflect State Statute.
3. An inspection by San Juan County Fire & Rescue is not required if the business is not open to the public or has no employees on the premises.
4. Reference to Combined Reporting System number (CRS) number is changed to Business Tax Identification Number (BTIN).

A Notice of Intent to Amend and Restate Ordinance No. 95 was approved at the July 2nd meeting and published in the Tri-City Record on July 5th. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Todacheene, to approve the Adoption of Amended and Restated San Juan County Ordinance No. 95, Business Registration Ordinance. Upon voice vote the motion passed unanimously.

6. Adoption of San Juan County Ordinance No. 127, the Nuisance Abatement Ordinance

Joe Sawyer, County Attorney, stated Ordinance No. 127 is the County's codification of powers under State statute (NMSA 1978, Section 3-18-5) to abate nuisances, with the addition of the requirement that County staff encourages property owners to solve the problem before appearing before the County Commission. Ordinance No. 127 establishes procedures to investigate a suspected nuisance, adopt a resolution when a nuisance has been determined, and serve the owner of the property. The owner has the right to object, request a hearing before the Board of County Commissioners, and appeal to the County Commission's determination to the District Court; if the owner fails to remove the nuisance, the County will remove it at the owner's expense. A Notice of Intent to Adopt Ordinance No. 127 was approved at the July 2nd meeting and published in the Tri-City Record on July 5th. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Todacheene to approve the Adoption of San Juan County Ordinance No. 127, the Nuisance Abatement Ordinance. Upon voice vote the motion passed unanimously.

7. Temporary Use Agreement, Natural Gas Transmission Easement and Purchase Agreement for Grant of a Natural Gas Line Easement

Joe Sawyer, County Attorney, reported the New Mexico Gas Company is designing and constructing the San Juan County Industrial Park mainline extension, which will provide an extension to the existing gas distribution facilities in the area and service private/public interests.

An acquisition of real property from the County is required to construct the project; New Mexico Gas Company will reimburse the County for the real property in the amount of \$1,500. Staff requested approval of the Purchase Agreement, Temporary Use Agreement, New Mexico Gas Company Natural Gas Transmission Easement, and the W-9. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Lanier to approve the Temporary Use Agreement, Natural Gas Transmission Easement and Purchase Agreement for Grant of a Natural Gas Line Easement. Upon voice vote the motion passed unanimously.

8. Resolution #24-25-15 Fiscal Year 2025 Final Budget Adoption

Kim Martin, Chief Financial Officer, requested approval of the FY25 Final Budget which is due to the Department of Finance (DFA) by July 31st for their approval by September 6th. Ms. Martin presented the following to the Commission:

- Total Revenue is \$141,277,904 and the expenditures are \$185,916,005; an increase of \$9.6 million between the interim and final budget
- Continue to build reserve to become debt free by 2037 and working with 30-year capital plan

A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Fortner, to approve Resolution #24-25-15 Fiscal Year 2025 Final Budget Adoption. Upon voice vote the motion passed unanimously.

9. Report on Inspection of Detention Center

Joe Sawyer, County Attorney, requested that the Commission inspect the Detention Center in preparation of a report to be presented at an upcoming Regular County Commission meeting as required by NMSA 1978, §33-3-4, Inspection of Jails and Detention Centers, which requires that the governing body conduct an annual site visit to inspect the overall conditions at the detention facility. The last report was submitted on August 15, 2023.

Report from County Manager

Mike Stark reported the following:

- Federal Emergency Management Agency (FEMA) has opened a Disaster Recovery Center located at the San Juan County Fire Operations building to allow for individual assistance claims for property damages, due to the recent flooding and storms in June. The deadline to make claims is August 30th.
- The Rabbit and Poultry Barn ribbon cutting ceremony is scheduled on August 14th at 3:30 p.m.
- The County has been awarded grants for Self-Contained Breathing Apparatus and the Consolidated Rail Infrastructure and Safety Improvement (CRISI)

Reports From Elected Officials And Department Heads

Tanya Shelby, County Clerk, reported that the recount for County Commission District 3 was completed on July 9th and there were no discrepancies; Sandra Lanier was declared the winner by 12 votes. Ms. Shelby also reported that the voting system check audit was completed on July 10th.

Comments / Input From The General Public

None

Closed Executive Session

A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Todacheene to go into closed executive session to discuss matters pertaining to threatened or pending Litigation, Pursuant to Section 10-15-1(H) (7), Motion to Intervene in Public Regulation Commission Docket No. 23-00353-UT. Upon voice vote the motion passed unanimously. Upon return a motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Lanier to go back into open meeting. Upon voice vote the motion passed unanimously. Chairman Beckstead stated that nothing other than what was stated in the motion to go into closed executive session was discussed.

Adjourn

Being no further business, Chairman Beckstead adjourned the meeting at 5:55 p.m.

APPROVED THIS 27TH DAY OF AUGUST 2024

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:




Chairman John T. Beckstead



Chairman Pro-Tem Terri D. Fortner



Steve Lanier



GloJean Todacheene



Gary McDaniel

ATTEST:


Tanya Shelby, County Clerk

